

CHALGROVE PARISH COUNCIL

A MEETING of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 2nd April 2015**.

Present: Cllr. A. Pritchard, Chairman Cllr. T. Ace
Cllr. R. Reed, Vice-Chairman Cllr. P. Collins
Cllr. D. Turner, also District Cllr Cllr. A. Maton
Cllr. Ken Batley
Cllr. B. Gray

Cllr. S. Harrod, County Councillor

Apologies Accepted: Cllrs. Nabb & Earle, Thames Valley Police

Not present: n/a

Members of the public: 0

Police: 0

510. A minute silence was held for Cllr. Peter Reynolds who passed away on the 29th March 2015. The casual vacancy is to be filled at the upcoming election in May.

511. The minutes of the meeting held on 5th March 2015 were amended, approved and then signed by the Chairman; proposed Cllr. Reed, seconded Cllr. Ace, agreed by all.

PUBLIC SESSION	
None	.
MATTERS ARISING:	
512. DOG MESS: Cleaner Chalgrove had been made aware of the increasing dog mess, and empty bag dispensers.	
513. PARKING ON FOOTPATHS: Thames Valley Police had been made aware of the issue reported by the member of the public at the March meeting.	
514. SPEEDING: The Parish Council await confirmation of insurance for the SID, and a date that it can be used alongside PCSO Hopkin.	JD
515. VANDALISM & ASB: No reports of vandalism or ASB had been reported to the Parish Council office.	
516. GUIDES LAND AT HARDINGS: SODCs Planning office had been made aware of the lack of maintenance, contravening the terms of the Chalgrove Guide's planning application approval. The Parish Council await comments from SODC before further contacting Ms Maggie Dawson, Guides Commissioner.	AP & JD
517. STABLE PLANNING PERMISSIONS, MILL LANE: Ms Clare Merritt, SODC Planning Enforcement Officer, had written to apologise for the delay in reporting back on the alleged lack of planning permission. Further information is required from the land owners before she can proceed with the investigation, and will report back at a later date.	
518. VILLAGE STREET CLEANING: A meeting is yet to be arranged with the Community Service scheme in order to organise a one-off street clean.	JD
519. CHALGROVE TENNIS: Cllr. Pritchard is to meet with the residents interested in forming a tennis club, using the recreation ground tennis court.	AP
520. RECREATION GROUND: (a) Mr Rob Hinton has agreed to undertake work required to the Jubilee Walk tree replacement in Autumn. Letters are to be sent to all tree sponsors to inform them of the pending work. (b) The mole sound emitters are yet to be purchased.	(a) JD (b) JD
521. CHALGROVE POST OFFICE: Ms Laura Tarling, PO Strategic Manager, had called a meeting to which Cllrs. Pritchard and Maton attended, along with John Howell MP. An in-depth discussion took place with regards to the future of the Chalgrove Post Office, and the Parish Councillors spoke of the 600 names on the paper petition with a further 200 on the online petition. Ms Tarling queried the information that had been put in the public	

<p>domain and agreed to send a formal letter detailing the exact position; no letter had been received as yet. The Parish Council agreed that an article be placed within the next newsletter, showing the many services that our Post Office provides, and which the Parish Council do not want to lose.</p>	AM & JD
<p>522. LOCAL COUNCIL AWARD: The Clerk had requested the relevant paperwork in order to apply for the Local Council Award.</p>	JD
<p>523. WAR MEMORIALS: An assessment of the war memorials, in order to apply for a grant for their repair, is yet to be arranged.</p>	JD
<p>524. ANNUAL PARISH MEETING: The Parish Council discussed the format of the 2015 APM.</p>	
<p>525. CROOKSTON SHIELD 2015: Five nominations had been received for the Crookston Shield; the Chalgrove 10K Committee, the Chalgrove Festival Committee, C.H.A.T.S., the LINK team, and CWaCS. Following a vote, the award and £50 donation will be presented to C.H.A.T.S. at the Annual Parish Meeting.</p>	
<p>526. BARONSHURST DRIVE FOUL WATER DRAIN: The leaking foul water drain had been reported to Thames Water again.</p>	
<p>527. THE GREEN - MANHOLE – The leaking manhole at The Green had been reported to Thames Water.</p>	
<p>528. MILL LANE ROAD SIGN – It was reported that the Mill Lane road sign is yet to be replaced and OCC are to be chased to undertake the work required.</p>	JD
<p>529. MATTERS UNRESOLVED: Berrick Road flooding report, Energy Audit, Baronshurst Drive oil tanks, Chalgrove Band equipment list.</p>	
<p>530. MATTERS ON HOLD: The Green land ownership, clearance of footpaths 5&6, parked cars outside the Post Office.</p>	
<p>531. NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE: Cllr. Nabb had provided an update on the work completed by the NDP Committee (a) All developers and landowners had been asked to provide the Committee with any further details on the plans for their site(s) by the 31st March. (b) The Committee are to produce a short list of sites using the flood risk and site assessments and all information received from the developer or landowner.</p>	
<p>532. CHALGROVE BUSES: The Parish Council await further information from Thames Travel with regards to the T1 service.</p>	DT
<p>533. FLOODING: A meeting had taken place on the 2nd April, with the Parish Council, CFAG, Monson, and the Environment Agency in attendance; apologies had been received from Highways and SODC. The minutes of the meeting can be obtained from the Parish Council office. Matters discussed included the bifurcation feasibility study, the Mill Lane drainage assessment, the Frogmore ditch clearance, enforcement cases, and various land ownership queries.</p>	
<p>534. EMERGENCY PLANNING: The Emergency Plan is to be sent to SODC for their comments.</p>	JD
<p>535. ALLOTMENT COMMITTEE: A meeting had been held on the 24th March and the minutes are available from the Parish Council office. Matters discussed included allotment rents, tenancy agreements, the Bypass Site Manager vacancy, and reports from all site managers.</p>	
<p>536. FINANCE COMMITTEE: A meeting had taken place on the 24th March and the minutes are available from the Parish Council. Matters discussed included the financial figures against budget, and the proposed audit process.</p>	
<p>537. COMMUNICATION COMMITTEE: Cllr. Maton reported on the discussions undertaken by the Committee. (a) Following reports that the Parish Council do not communicate the work undertaken in flood alleviation, Cllr. Maton is to review the matter and report at the next meeting. (b) Cllr. Maton is to build the 'sandwich-boards' for marketing purposes. (c) Cllr. Maton requested that all Councillors send ideas for the newsletter. (d) The Clerk and Cllr. Maton are to review the website.</p>	(a) AM (b) AM (c) ALL (d) AM & JD

<p>538. WORKS & ORDERS: The Clerk discussed the works and orders requiring approval. <u>Completed</u> n/a <u>Awaiting Completion</u> Play Area gate repairs, assessment of Willow trees outside 39-55 High Street, Jubilee Walk tree replacement, recreation ground gate, Youth Centre tap repair, guttering repairs. <u>Awaiting Approval</u> n/a <u>Quotations Required</u> Signage (bylaws & car park), bus shelter painting at Parsnips Lane, MUGA lights electrical repair, footpath/grasscrete at entrance to the recreation ground, air conditioning maintenance, Pavilion shower replacement, brickwork repair, floor stripping, tile repair, drain cover grips, car park manhole cover repair/replacement. <u>On Hold</u> Village Hall toilet & kitchen refurbishment, Village Hall storage extensions, Village Hall roof replacement, Village Hall car park CCTV.</p> <p>CORRESPONDENCE: 539. <u>Thames Chiltern District Scouts</u> invited the Parish Council to their St. George's Day Parade and Service at Dorchester Abbey, 26th April. Cllr. Pritchard hopes to attend. 540. <u>OCC</u> wrote with details of the grass cutting grant made payable to Chalgrove Parish Council for the financial year 2015-2016. With a rate of 10.25p per metre squared, the grant payable is to be £978.16. 541. <u>Residents of Beverley Close</u> had written with complaints of dangerous parking, and their concerns over access for emergency vehicles and suchlike. The matter had been reported to Thames Valley Police who intend on monitoring the area closely. 542. <u>Thames Valley Police</u> wrote with details of their Community Policing Awards 2015. 543. <u>The Highways Area Steward</u>, Mr Keith Stenning, is to hold a meeting to discuss what Highways can achieve following the budget cuts. Cllr. Pritchard is to attend. 544. <u>Age Concern</u> wrote to invite the Parish Council to the investiture of Mr Ken Batley with his MBE.</p>	<p>AP</p> <p>AP</p>
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545. PLANS (Parish Council decision only):

P15/S0867/FUL	Land adjacent to	Erection of two detached dwellings
	63 High Street	APPROVED with comments

546. DECISION NOTICES FROM SODC:

None

<p>547. MONTHLY POLICE REPORT: Thames Valley Police had provided a report: <u>Calls</u> 10 calls had been received from the Chalgrove area during the month of March; relating to 8 miscellaneous calls (non urgent, such as broken down vehicles or door to door sellers), 1 reporting suspicious behaviour, and 1 fear for welfare. <u>Crime</u> There had been 1 reported crime from the Chalgrove area in March; 1 theft from a vehicle. <u>Arrests</u> There had been 1 arrest in the Chalgrove area in March; 1 arrest for drink driving.</p>	
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548. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner gave a report: (a) Election preparations are underway. (b) £1.5 million has been made available until 2020 for farmers, rural businesses and communities looking to boost their local rural economy. (c) Reports show that since 2001 there has been a 74% rise in people renting with dependant children. (d) SODC and VoWH are in the top 10% nationally for food hygiene standards.

549. REPORT FROM THE COUNTY COUNCILLOR: Cllr. Harrod gave a report: (a) £12.9 million is to be used to improve street lighting, road drainage and carriageway condition in the county. (b) A new multi purpose 12 tonne fire engine will be based at Kidlington Fire Station. (c) £3.3 million has been secured to provide improvements along the Thames towpath. (d) Almost 91% of Oxfordshire children, due to start secondary school this year, have been allocated a place at their first-preference school. (e) The new Minerals & Waste Local Plan was approved by the County Council in March. (f) Aspire has been confirmed as the new provider of Oxford's Dial-a-Ride community transport service. (g) March's Fire Sprinkler Week pressed for a legal requirement to fit sprinklers in higher risk premises, such as care homes. (h) Cllr. Reed reported on the missing "no access to trading estate via village' Highway signage, and subsequent increase in large lorries coming through the village. Cllr. Harrod agreed to investigate the matter.

550. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: The assessment for March had been undertaken by Cllr. Turner and the report held within the Parish Council office. (a) Playdale are to be chased for their report following an on-site assessment. (b) Cllr. Ace is to remove the OXO cube equipment. (c) Play Area gates require repair. (d) Skate park gates require adjustment. (e) Tennis nets require repair. (g) Bolt covers are required for most pieces of the fitness equipment.

ACCOUNTS:

551. No cheques were signed outside of meetings.

552. The ORCC membership, at a cost of £65.00 was approved; proposed Cllr. Pritchard, seconded Cllr. Collins, agreed by all.

553. The OALC subscription, at a cost of £439.78 ex VAT, was approved; proposed Cllr. Ace, seconded Cllr. Maton, agreed by all.

554. Youth Club insurance, at a cost of £88.71, was approved; proposed Cllr. Batley, seconded Cllr. Pritchard.

555. Funeral flowers for Mr. Peter Reynolds, at a maximum cost of £30, was approved; proposed Cllr. Pritchard, seconded Cllr. Reed, agreed by all.

556. ACCOUNTS SANCTIONED FOR PAYMENT:

005368	N. Kerridge – youth work	£546.00
005369	B. Murphy – youth work	£104.00
005370	Thames Water Ltd – water	£166.32
005371	B.T. – telephone	£379.02
005372	Total Gas & Power – gas	£474.31
005373	Go Ride CIC – bus service subsidy	£110.72
005374	TalkTalkBusiness – web	£67.00
005375	Viking Direct – office / cleaning supplies	£311.62
005376	Wilmots Solicitors – legal fees	£9227.52
005377	The Final Touch – repairs	£50.00
005378	SODC – rates	£948.41
005379	SODC – dog bin emptying	£376.74
005380	SSE – electric	£743.43
005381	P. Hall – groundsman	£868.34
005382	P. Hall – groundsman	£400.00
005383	D. Mephram – gate caretaker	£160.00

ANY OTHER BUSINESS

557. Cllr. Gray reported a large pothole on the junction of Baronshurst and High Street.

Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

558. HR COMMITTEE: A Committee meeting had taken place on the 19th March; the minutes are not available in the public domain.

Matters discussed included the Clerk’s salary, updates on employees, appraisals, pension auto enrolment and the amalgamation of the HR and Finance Committee.

559. CHALGROVE PARISH COUNCIL Vs KNIGHTS LEGAL CASE: Cllr. Earle had provided a report and the Parish Council continue to await the date of the tribunal.

560. FRAUDULENT CHEQUE: Following conversations with the Greater Manchester Police, the Clerk had been provided with an indemnity form. On receipt of a signed form, GMP intend to confidentially release the name of the suspect in order to clear any current key holders from suspicion and to satisfy the external auditor.

Inclusion of the public: *The public were no longer excluded.*

DATES:

19th March, 7.00pm, Planning Committee – James Martin Room

9th April, 8pm, Annual Parish Meeting, Village Hall

16th April, 6.30pm, Youth Club Committee, Youth Centre

23rd April, 7pm, Planning Committee, James Martin Room

23rd April, 7.15pm, Recreation Committee, James Martin Room

7th May, Elections
14th May, 7.30pm, Parish Council Meeting, James Martin Room

The meeting closed at 9.51pm

Signed: Chairman