

## **CHALGROVE PARISH COUNCIL**

**A MEETING** of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 7<sup>th</sup> April 2016.**

**Present:**

Cllr. A. Pritchard, Chairman	Cllr. J. Nabb
Cllr. R. Reed, Vice-Chairman	Cllr. P. Collins
Cllr. D. Turner, also Dist. Cllr.	Cllr. A. Maton
Cllr. K. Batley	Cllr. A. Dudley
Cllr. B. Gray	Cllr. B. Wilson

**Apologies Accepted:** Cllr. Ace, Cllr. S. Harrod - County Cllr.

**Not present:** n/a

**Members of the public:** 0

483. The minutes of the meeting held 3<sup>rd</sup> March 2016 were amended, approved and then signed by the Chairman; proposed Cllr. Maton, seconded Cllr. Gray, agreed by all.

<b>PUBLIC SESSION</b>	
None	
<b>MATTERS ARISING:</b>	
484. SPEEDING: (a) The SID had not been used during March due to holidays. (b) Dates for SID usage in April are the 15 <sup>th</sup> to 20 <sup>th</sup> , and a schedule is to be agreed.	(b) JN
485. VANDALISM & ASB: Nothing to report.	
486. LAND AT HARDINGS: (a) It was reported that the garage had been cleared of all equipment, but requires cleaning before it is fit for use. A lock is to be purchased and a health and safety risk assessment to be carried out. (b) The Change of Use paperwork is to be submitted to SODC; the Parish Council agreed that the site will be used for 'the storage of equipment pertaining to the Chalgrove Emergency Plan'. (c) Quotations are now required for storage solutions, with funding to be sought from the SSE Resilience Fund with a deadline of the 1 <sup>st</sup> September.	(a) JM (b) JM (c) AP,JN,JM
487. CHILDREN'S CENTRES – PROPOSED CLOSURES: (a) Cllr. Turner reported that the funding had been extended until March 2017. (b) A meeting is to be held on the 25 <sup>th</sup> April between the Children's Centre, Cllr. Turner, the Primary School Head Teacher, and Marie Godfrey of Children's Services at OCC. Cllr. Pritchard is to attend as a representative of the Parish Council. (c) The Parish Council had been invited to attend a meeting at the Children's Centre of all stakeholders on the 9 <sup>th</sup> May. Cllrs. Pritchard, Nabb and Maton are to attend.	(b) AP,DT (c) AP,JN,AM
488. WOOD CHIPPINGS ON THE RECREATION GROUND: Jenks had been chased and correspondence had been received stating that it was in hand. The chippings are yet to arrive.	
489. CHALGROVE BUSES: (a) Cllr. Turner reported that Thames Travel are working on getting a better understanding of the timetable for the T1. (b) Cllr. Turner reported that the Market Day service to Wallingford was deemed as not commercially viable by Thames Travel. Cllr. Turner is exploring other options together with the 5 Parishes Bus Group.	(b) DT
490. FOOTPATH 8 BRIDGE: It was reported that the bridge looks like it had been repaired but concerns were made that the fencing on either side had been damaged. The fencing is to be assessed.	AM
491. CRUMBLING 'ROAD' LEADING TO THE CHURCH: Correspondence had been received from St Mary's Church asking for assistance in getting OCC Highways to repair the 'road' leading from Church Lane to the Church. The Clerk had asked Highways for comments but had not received a response. It was agreed to ask Cllr. Harrod for comments. It was noted that OCC had resurfaced this area in the past and also objected to a gate being erected as it was 'Highways'.	
492. QUARTERMAIN TREES: It was confirmed that there was only space for one person to	

walk on the footpath due to the overgrown trees. A letter is to be sent from the Footpath Committee requesting that the resident cut them back.	JM
493. METHODIST CHURCH – COMMUNITY ASSET: The paperwork had been completed and will be sent to SODC once it has been approved by the Chairman.	AP, JM
494. POTHOLE OUTSIDE SHOPS: Work had been carried out by OCC Highways, but it was reported that there is still a dip which could be dangerous. It is to be assessed.	AP
495. MATTERS UNRESOLVED: Land Registry (Mill Lane allotments & recreation areas), Chalgrove Battle Group notice boards, 16 High Street hedges, Church Cottage hedges, Chalgrove Band equipment, War Memorial grant, Waste Recycling Centre proposed closures, Chapel Lane alleyway shrubbery responsibilities, Mill Lane road sign, energy audit, stable planning permissions at Mill Lane, tennis.	
496. MATTERS ON HOLD: Clearance of footpaths 5&6, future of the Chalgrove Post Office, parked cars outside the Post Office, Community Service street cleaning, Local Council award.	
<b>497. NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE:</b> Cllr. Nabb reported that a grant application had been submitted to the Big Lottery Fund for flood risk modelling, and that we await a response.	
<b>498. CROOKSTON SHIELD &amp; ANNUAL PARISH MEETING:</b> The list of nominees is to be sent to all Councillors, and a vote is to be carried out on the 21 <sup>st</sup> April.	ALL
<b>499. COMMUNICATION COMMITTEE:</b> <u>Signage</u> It was reported that the 'No Dogs' signage for the MUGA and Tennis Court had been purchased and are to be erected. (b) Thames Valley Police safe driving signage had been erected in the agreed locations.	(a) AM
<u>Queen's Birthday Tea Party</u> (a) Costings of tea and coffee were estimated at £100 and further costings are required for scones, cakes, disposable crockery and bunting. (b) It was noted that the deadline for SODC funding is the 3 <sup>rd</sup> June.	(a) AP, AM
<u>Other Matters</u> discussed included thermal imaging.	
<b>500. FLOODING &amp; EMERGENCY PLAN:</b> (a) Cllr. Reed reported that CFAG required information from the Clerk which he will pursue on her return to work. (b) Cllr. Turner reported that four short range radios can be purchased for approximately £115 in the event that mobile phones don't work in an emergency.	(a) RR
<b>501. RECREATION COMMITTEE:</b> <u>Works Required to Pitches</u> (a) Several very high quotations had been received for the various works required to Janes Meadow and the 'top rec'. Following discussions between the Clerk, Groundsman, Cavaliers and Cllr. Ace, it was felt that the majority of the work could be done in-house by hiring the required machinery with the Groundsman doing the work. Quotations are to be obtained. (b) Cllr. Turner suggested applying for an SODC grant, with a deadline of 1 <sup>st</sup> July. The matter is to be discussed further at the Committee meeting on the 21 <sup>st</sup> April.	(a) JM
<u>Trees</u> (a) A willow tree on the recreation ground by the kick wall had fallen during a storm and had been cleared away by Mr. Hinton. The stump is to be retained due to its historical importance. (b) The remaining willows are to be assessed as to whether they need pollarding as a matter of priority. (c) The Jubilee Walk trees had been planted. One tree was left over as the original had revived and it was suggested that it be planted in commemoration of the Queen's birthday. A location is to be discussed at the Recreation Committee meeting.	
<b>502. WORKS &amp; ORDERS:</b> Discussions took place regarding the works and orders.	
<u>Completed</u> Installation of the Parish Council office computer, Jubilee Walk tree replacement.	
<u>Awaiting Completion</u> Wood chippings behind the Skatepark, kitchen design by Howdens, re-angling of MUGA lights to minimise the light disturbance to adjacent resident, repairs to fitness equipment, time change on MUGA light clock.	
<u>Awaiting Approval</u> None	
<u>Quotations Required</u> Works to football pitches, byelaw signage, Village Hall floor tiles repair, Village Hall exterior brickwork repair, Village Hall entrance foyer manhole grip repair, interim roof repairs, MUGA carpet, grasscrete and footpath repairs at the entrance to the recreation ground, external lights, cleaning of gated area at Village Hall.	

On Hold Village Hall toilet / kitchen refurbishment, roof survey, roof replacement, Village Hall boiler replacement, War Memorial repairs.

**CORRESPONDENCE:**

503. OCC wrote to inform the Parish Council that payments for grass cutting services in 2016/2017 remains the same as 2015/2016 at 10.25p per metre squared. Increased payments are to be made to Parish Councils who have agreed to cut additional 'rural' grass from April 2016.

504. The Thames Valley Police Open Day is to take place on Saturday 6<sup>th</sup> August at Sulhamstead Training Centre, near Reading.

505. Age Concern wrote to invite the Parish Council to their quiz event on Saturday 16<sup>th</sup> April. It was noted that most members of the Parish Council would be taking part in other teams.

506. SODC wrote regarding grants for the Queen's Birthday Celebrations. Costs are to be collated by the next Communications Committee meeting and the application is to be submitted to SODC before the deadline of the 3<sup>rd</sup> June.

507. ENRYCH wrote to thank the Parish Council for their recent donation.

508. Lendrums FunFair are to return to the village in September. It was agreed to write to residents of The Green and The Crown to forewarn them, and to ask that they don't park on The Green on the Sunday that the funfair trucks arrive and on the Sunday that they leave.

509. A Baronshurst Drive resident wrote to ask the Parish Council to consider reducing the overall size or even replacing the Leylandii trees growing outside the Village Hall. It was agreed to get advice from the tree consultant and to notify the resident and keep them informed of the decision.

**510. PLANS** (Parish Council decision only):

P16/S0110/HH            35 Liddon Road

Amended plans  
APPROVED

P16/S0514/FUL        8 High Street

Removal of condition 9 for the provision of a turntable  
REFUSED with comments

**511. DECISION NOTICES FROM SODC:**

None

**512. MONTHLY POLICE REPORT:** Thames Valley Police had provided a report:  
Calls 10 calls had been received from the Chalgrove area in March; relating to a total of 6 miscellaneous calls (non urgent, such as broken down vehicles or door to door sellers), 2 traffic incidents, 1 missing person, and 1 suspicious activity.

Crime There had been 9 reported crimes from the Chalgrove area in March; relating to a total of 6 miscellaneous incidents, 1 burglary (dwelling), 1 burglary (non-dwelling), and 1 criminal damage to the school fence.

**513. REPORT FROM THE DISTRICT COUNCILLOR:** Cllr. Turner provided a report. Matters discussed included (a) South Oxfordshire has topped the best for rural dwellers according to a survey by Halifax Co. (b) Interviews are to take place for the successor of SODC Chief Executive David Buckle. (c) The preferred options for the Local plan are to be announced at the end of June. (d) SODC's Five Year land Supply is no longer in place and they are working to rectify the situation. (e) Unitary Councils are being considered as a way of saving money. (f) SODC has been encouraged by the Government to apply for Garden Town status for Didcot.

**514. REPORT FROM THE COUNTY COUNCILLOR:** Cllr. Harrod's report was not available for the meeting.

**515. REPORT FROM THE PLAY AREA INSPECTION OFFICERS:** All areas are satisfactory, with some areas to be discussed at the next Recreation Committee meeting. It was reported that a missing bolt on the 'fireman's pole' in the under 8s Play Area had been notified to Playdale for assessment.

**ACCOUNTS:**

516. Three cheques had been signed outside of meetings; 005656 – 005658.

**517. ACCOUNTS SANCTIONED FOR PAYMENT:**

005656            GoRide CIC – donation

£110.63

005657            Chew Valley Trees – trees

£1485.67

005658	David Olgivie Ltd – bench	£151.40
005664	Assist UK – financial assistance	£270.00
005665	N. Kerridge – youth work	£507.00
005666	B. Murphy – youth work	£104.00
005667	P. Hall – groundsman	£1153.79
005668	P. Hall – groundsman	£200.00
005669	SODC – rates	£955.78
005670	Glasdon Ltd – Frost bench	£980.94
005671	Wilmots & Co – legal fees	£9495.00
005672	Wilmots & Co – legal fees	£60.00
005673	R. Hinton – tree work	£1185.00
005674	Viking – cleaning supplies	£57.44
005675	Darke & Taylor – MUGA lighting	£5046.73
005676	BT – telephones	£304.30
005677	SODC – dog bin emptying	£376.74
005678	TalkTalkBusiness – web hosting	£67.00
005679	B. Wilson – expenses	£33.50
005680	SSE – electric supply	£748.93
005681	Total Gas & Power – gas supply	£637.18
005682	Thames Water – water supply	£293.76
005683	Chalgrove Village Festival Ctte – stall fee	£10.00

**ANY OTHER BUSINESS:**

518. Cllr. Pritchard reported that the John Hampden Hall Society had requested permission to hold a ceremony at the John Hampden Memorial on the 18 <sup>th</sup> June. Permission was granted, agreed by all. They are to be informed of the decision.	JM
519. Cllr. Turner reported that a resident had identified a white substance in the brook on the corner of Brinkinfield and the High Street, and that the matter had been reported to the Environment Agency and the Parish Council office. Further details are to be obtained from the Environment Agency.	JM
520. Cllr. Nabb requested that an agenda item be added to the May Parish Council meeting agenda to discuss the additional services relating to the increase in precept.	JM
521. Cllr. Reed queried what was to be included on the May Day stand. Cllr. Maton clarified that the display would consist of (a) information about the Parish Council, what we do, and what we have done over the last year (b) the Neighbourhood Development Plan and (c) the Queen’s 90 <sup>th</sup> birthday celebration.	JM
522. Cllr. Wilson asked when the tennis court and gated area outside the Village Hall would be jet washed. A quotation is to be obtained with a view to completing the work as soon as possible.	JM
523. Cllr. Maton suggested that high visibility vests, printed with the Parish Council logo, be purchased and worn by those carrying out work around the village. A quotation is to be obtained for 4 vests.	AM
524. Cllr. Batley reported that, at a recent talk at St. Mary’s Church, it was advised that the Church is one of the top ten listed churches in the country.	
525. Cllr. Turner advised that our PCSO will be outside the shops from 11am to 12 noon on the 27 <sup>th</sup> April.	

**Exclusion of the public:** *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

**526. CHALGROVE PARISH COUNCIL Vs KNIGHTS LEGAL CASE:** (a) The Parish Council had met mid month to discuss the offer of costs. It was agreed by all in attendance to reject the offer and a vote was taken to propose an increased offer following solicitor’s advice; proposed Cllr. Wilson, seconded Cllr. Dudley, voted 5 for and 1 against. (b) Wilmots Solicitors had then written with details of a proposed settlement figure. It was agreed to write to Wilmots stating that the Parish Council accept the settlement on pragmatic grounds of, with a deadline for the payment to be received; proposed Cllr. Maton, seconded Cllr. Nabb, voted

**Inclusion of the public:** *The public were no longer excluded.*

**DATES:**

- 12<sup>th</sup> April, Youth Club Committee Meeting, 6.30pm, Youth Centre
- 21<sup>st</sup> April, Planning Committee, 6.45pm, James Martin Room
- 21<sup>st</sup> April, Crookston Shield vote, 7pm, James Martin Room
- 21<sup>st</sup> April, Recreation Committee, 7.15pm, James Martin Room
- 28<sup>th</sup> April, Annual Parish Meeting, 8pm, Village Hall
- 5<sup>th</sup> May, Parish Council AGM, 7.30pm, James Martin Room

The meeting closed at 9.50pm

Signed: ..... Chairman