

CHALGROVE PARISH COUNCIL

A MEETING of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 3rd December 2015.**

Present: Cllr. A. Pritchard, Chairman
Cllr. R. Reed, Vice-Chairman
Cllr. D. Turner, also Dist.Cllr
Cllr. K. Batley
Cllr. T. Ace

Cllr. J. Nabb
Cllr. A. Maton
Cllr. A. Dudley
Cllr. B. Wilson

Cllr. S. Harrod, County.Cllr

Apologies Accepted: Cllrs. Gray & Collins, Thames Valley Police

Not present: n/a

Members of the public: 1

Police: n/a

302. The minutes of the meeting held 5th November 2015 were amended, approved and then signed by the Chairman; proposed Cllr. Ace, seconded Cllr. Nabb, agreed by all.

PUBLIC SESSION

None

MATTERS ARISING:

303. CHALGROVE BATTLE GROUP NOTICE BOARDS: (a) Letters had been sent to the landowners requesting permission to site the notice boards. It was noted, however, that the proposed site outside the John Hampden Hall is no longer suitable due to Highway regulations. (b) Mr. Derek Lester is to come back to the Council with proposed new locations, as well as the draft design and size.

304. SPEEDING: (a) The SID team had been out once during November. (b) PCSO James Hopkin is to suggest and approve an appropriate extra location on Monument Road.

305. VANDALISM & ASB: (a) There had been new graffiti on the Skatepark; it was agreed that it did not require removal at this time.

306. FOOTPATHS: Cllrs. Pritchard and Reed are to meet in the office to complete the summary.

307. 16 HIGH STREET – HEDGES: Work is required to recreate the width of the footpath; the Parish Council await OCC's comments and/or action.

308. CHURCH COTTAGES – HEDGES: Work is required to recreate the width of the footpath; the Parish Council await OCC's comments and/or action.

309. LAND AT HARDINGS: (a) Clearance work is to take place late January or early February, using a Parish Council working party. The cost of a skip, at £175 ex VAT, was approved; proposed Cllr. Pritchard, seconded Cllr. Ace, agreed by all. (b) Planning Application paperwork is to be delayed until an official response has been received from the Chalgrove Guides group.

310. CHILDREN'S CENTRES – PROPOSED CLOSURES: The Communications Committee met with Ms. Helen Rints, Chalgrove Children's Centre, and OCC on the 13th November 2015. The Committee are to complete an impact statement based upon the information provided at that meeting.

311. OXFORDSHIRE TOGETHER: Cllrs. Pritchard and Nabb had attended a Talking Oxfordshire briefing on the 9th November 2015. Matters discussed included OCC's proposed budget reductions and the impact to Parish Councils.

312. HIGH STREET BROOK: The annual clearance work, due to be undertaken by the Environment Agency, had not been completed.

313. WOOD CHIPPIINGS ON THE RECREATION GROUND: Jenks had kindly offered to provide

(a) TA & JN

AM

<p>free of charge wood chippings to place on the muddy stretch behind the Skatepark and down towards the bridge, following complaints from dog walkers. No wood chippings had arrived as yet.</p>																						
<p>314. FOOTPATH 8 BRIDGE: Whilst the Parish Council wait for OCC to repair/replace the bridge, it is to be queried with OCC whether health & safety signage needs to be placed in the vicinity.</p>	JM																					
<p>315. CHALGROVE BAND EQUIPMENT: The Parish Council continue to wait for an inventory listing. It was agreed that whilst the Band move their equipment within the Village Hall an inventory must be taken if they wish for the Parish Council to remain as trustees.</p>	JM																					
<p>316. MATTERS UNRESOLVED: War Memorial grant, Waste Recycling Centre closures, Chapel Lane alleyway, Mill Lane and Berrick Road road signs, energy audit, Berrick Road flooding report, stable planning permissions at Mill Lane, tennis, school trees, The Green land ownership, subsidised bus consultation.</p>																						
<p>317. MATTERS ON HOLD: Clearance of footpaths 5&6, future of the Chalgrove Post Office, parked cars outside the Post Office, Community Service street cleaning, Local Council award.</p>																						
<p>318. NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE: Cllr. Nabb had provided an update on the work completed by the NDP Committee. (a) A meeting is to be held with the Environment Agency to discuss the new flood mapping. (b) Chalgrove Flood Alleviation Group (CFAG) had met with one of the proposed developers, and the same opportunity is to be offered to the other developer(s). (c) The Committee continue to work on the policies. (d) Concerns had been raised regarding news that Thame and Chinnor NDP's had been overruled; discussions are to take place with Adrian Duffield, head of SODC Planning, regarding these concerns.</p>																						
<p>319. FINANCE COMMITTEE: All Councillors are to attend a Finance Committee meeting, 17th December 2015, to discuss the 2016/2017 budget and precept proposal.</p>	ALL																					
<p>320. COMMUNICATION COMMITTEE: No Committee meetings had taken place. <u>Budget Consultation</u> The consultation had proved to be a worthy exercise. The full analysis will be made available at the Finance Committee meeting.</p>																						
<p><u>Newsletter</u> No articles had yet been submitted. The Clerk is to draft all articles; Budget Consultation analysis, Jubilee Walk trees, Children's Centre, Police updates, Parish Council website, Emergency Plan.</p>	JM																					
<p>321. EMERGENCY PLAN: All emergency plans had been distributed.</p>																						
<p>322. RECREATION COMMITTEE: No Committee meetings had taken place.</p>																						
<p><u>Cavaliers - Storage of Goals</u> The Cavaliers had been asked to move the goals off Janes Meadow and to store them on the 'top rec' alongside the Men's team goals. No action had been taken, although correspondence had been received from the manager stating that he was unable to move the goals due to an injury. Correspondence is to be sent stating that the goals must be moved by the 13th December, and after each game, or they must be removed from the recreation grounds completely.</p>	JM																					
<p><u>Janes Meadow Grass</u> It was noted that the grass is in bad condition. The Recreation Committee are to ensure that it is monitored.</p>	TA																					
<p>323. VILLAGE HALL COMMITTEE: A meeting had been held on the 14th November and full minutes are available from the Parish Council office.</p>																						
<p><u>Village Hall Hire Rates</u> The increased hire rates, effective 1st January 2016, were approved; proposed Cllr. Nabb, seconded Cllr. Ace, agreed by all.</p>																						
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	Stage	£25	£25
James Martin	Any	£10 / hour	£10 / hour
Youth Centre	Any	£20 / hour	£25 / hour
Pavilion	AM or PM session	£25 adults	£25 adults
		£10 child	£10 child
MUGA/Tennis	Any	£19 / hour	£19 / hour
<u>Regular Hirers</u> The increased fees for regular hirers, effective 1 st April 2016, were approved; proposed Cllr. Dudley, seconded Cllr. Nabb, agreed by all.			
324. WORKS & ORDERS: The Clerk discussed the works and orders requiring approval.			
<u>Completed</u> Village Hall floor stripping.			
<u>Awaiting Completion</u> Frost bench at the High Street, car park gate signage.			
<u>Awaiting Approval</u> (a) The cost of replanting the trees on the Jubilee Walk was discussed at length. It was agreed to proceed with the works required, at an approximate cost of £1590; proposed Cllr. Batley, seconded Cllr. Reed, agreed by all. (b) Works required in the Pavilion including plumbing works and replacement of doors, at a cost of £233.00, was approved; proposed Cllr. Pritchard, seconded Cllr. Nabb, agreed by all.			
<u>Quotations Required</u> Painting of the Pavilion, car park drain cover replacement, brickwork repair, Village Hall floor tile repair, Village Hall entrance foyer manhole grip repair.			
<u>On Hold</u> Byelaw signage, Village Hall kitchen and toilet refurbishment, Village Hall roof repair/replacement, MUGA light electrical repair, grasscrete and footpath repair.			
CORRESPONDENCE:			
325. <u>Community First Oxfordshire</u> (formally ORCC) wrote to urge Parish Councils to write to their County Councillor, following the Cabinet's decision to withdraw all bus subsidies and funds towards Dial-A-Ride. Cllr. Turner reported that this will be discussed further at the next 5 Parishes Bus Meeting.			
326. <u>Mr. David Sawyer, Chalgrove 10K Committee</u> , wrote to request permission to hold the 2016 10K race during the May Day Festival, as per normal practice. The Parish Council agreed and send their best wishes to all involved.			
327. <u>Oxfordshire Association for the Blind</u> wrote with their thanks for the recent donation.			
328. <u>SODC wrote with regards to the precept</u> ; all precept requests must be submitted by Friday 8 th January 2016.			
329. <u>SODC wrote with a breakdown of costs</u> for the election held on the 7 th May 2015; the Parish Council await the £1648.74 invoice.			
330. <u>South & Vale Carers Centre</u> wrote with their thanks for the recent donation.			
331. <u>The High Sheriff of Oxfordshire</u> wrote to request nominees for the High Sheriff Awards. It was agreed that a name would be put forward for nomination.			
332. <u>SODC</u> wrote to advise the Parish Council that street cleansing payments would cease, with the final payment paid in April 2016. It was noted that this was different to the information provided via Cllr. Turner, and therefore the information is to be checked.			
333. <u>A resident wrote to check</u> that the unlit bonfire on the 'top rec' would be checked for hedgehogs before lighting. The Clerk reported that this was standard practice for the Groundsman.			
334. <u>A resident had queried why the goals were still on Janes Meadow</u> and they are to be informed of the decision made earlier in the meeting.			
334A. Mr. Mephram tendered his resignation. It was agreed to proceed with a trial to keep the car park gate open, effective immediately after the next meeting. All adjoining residents are to be informed and invited to give comment.			

335. PLANS (Parish Council decision only):

P15/S3631/HH	20 Langley Road	Porch to left hand side of bungalow. APPROVED
P15/S3610/RM	Business Park	Changes to previous application for the expansion of the existing business park and PV solar array APPROVED

336. DECISION NOTICES FROM SODC:

None

<p>337. MONTHLY POLICE REPORT: Thames Valley Police had provided a report: <u>Calls</u> 9 calls had been received from the Chalgrove area in November; relating to a total of 5 miscellaneous calls (non urgent, such as broken down vehicles or door to door sellers), 1 reporting suspicious behaviour, 2 traffic incidents, and 1 hare coursing report. <u>Crime</u> There had been 8 reported crimes from the Chalgrove area in November; relating to a total of 2 miscellaneous incidents, 3 assaults, 2 missing persons, and 1 criminal damage to a mobile phone.</p>	
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338. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner reported on: (a) CIL review consultation. (b) Town & Parish Forum. (c) OCC’s Budget Saving Consultation. (d) Waste collections over Christmas. (e) SODC’s bid for a second Enterprise Zone near Didcot. (f) Free Christmas parking.

339. REPORT FROM THE COUNTY COUNCILLOR: Cllr. Harrod provided a report on: (a) Council Tax. (b) Bus subsidies. (c) Children’s Centres. (d) Oxfordshire Together. (e) Broadband & WIFI.

340. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: All areas are satisfactory, with some areas to be discussed at the next Recreation Committee meeting.

ACCOUNTS:

341. Cheques signed out of meetings – 005557 & 005560

342. ACCOUNTS SANCTIONED FOR PAYMENT:

005557	GoRide CIC – bus subsidy	£110.63
005560	TalkTalkBusiness – web hosting	£134.00
005566	B. Murphy – youth work	£104.00
005567	N. Kerridge – youth work	£507.00
005568	Assist UK – financial assistance	£240.00
005569	P. Hall – groundsman	£1000.00
005570	P. Hall – groundsman	£285.30
005571	SODC – rates	£472.00
005572	Go Ride CIC – bus subsidy	£110.63
005573	Spot On Supplies – cleaning & sundries supplies	£256.37
005574	ORAC – air conditioning unit service	£492.48
005575	Viking Direct – office & cleaning supplies	£130.73
005576	T. Ace – expenses	£5.39
005577	B. Wilson – lock/key expenses	£32.24
005578	Total Gas & Power – gas supply	£181.70
005579	BCB – grass cutting	£368.10
005580	Lynx DPM – printing	£234.00
005581	KJ Cleaning Solutions – floor stripping works	£450.00
005582	Darke & Taylor – external light repairs	£170.40
005583	L. Cooper – supply of light bulbs	£8.48
005584	D. Mephram – gate caretaker	£80.00

<p>ANY OTHER BUSINESS 343. Cllr. Reed reported potholes on Mill Lane and Berrick Road; OCC are to be informed. 344. Cllr. Batley reported on the damaged Highway railings outside 63 High Street; OCC are to be informed. 345. Cllr. Wilson reported on a large amount of grain found on the road which had fallen off a farm vehicle which had been travelling rather fast through the village.</p>	
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Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

<p>346. CHALGROVE PARISH COUNCIL Vs KNIGHTS LEGAL CASE: A discussion took place regarding the legal case.</p>	
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Inclusion of the public: *The public were no longer excluded.*

DATES:

17th December – Finance Committee, James Martin Room, 5.30pm
17th December – Planning Committee, James Martin Room, 6.30pm
7th January 2016 – Parish Council meeting, James Martin Room, 7.30pm

The meeting closed at 10.52pm

Signed: Chairman