

CHALGROVE PARISH COUNCIL

A MEETING of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 5th February 2015.**

Present: Cllr. A. Pritchard, Chairman
Cllr. R. Reed, Vice-Chairman
Cllr. K. Batley
Cllr. D. Turner
Cllr. B. Gray

Cllr. T. Ace
Cllr. J. Nabb
Cllr. C. Earle
Cllr. P. Collins
Cllr. A. Maton

Cllr. S. Harrod

Apologies Accepted: Cllr. Reynolds, Thames Valley Police

Not present: n/a

Members of the public: None

Police: None

421. Cllr. Pritchard opened the meeting by drawing attention to the portrait of Sir. James Martin, which had been donated by Martin Baker, and now hangs in the James Martin room of the Village Hall.

422. The minutes of the meeting held on 8th January 2015 were amended, approved and then signed by the Chairman; proposed Cllr. Earle, seconded Cllr. Ace, agreed by all.

PUBLIC SESSION

None

MATTERS ARISING:

423. **SPEEDING:** The Parish Council await confirmation of insurance for the SID, and a date that it can be used alongside PCSO Hopkin. JD

424. **VANDALISM & ASB:** (a) No reports of vandalism or ASB had been reported to the Parish Council office. (b) Further to the vandalism on the Age Concern bus, a JustGiving donation page had been set up online.

425. **GUIDES LAND AT HARDINGS:** The Chairman had written to Crown House Properties asking for assistance due to the lack of adequate maintenance undertaken by the Guides. The letter had been returned as 'unknown at this address'. Investigations are to take place in order to contact Crown House Properties. JD & AP

426. **BROOKSIDE FOOTPATH:** Following OCC's decision not to repair the footpath, letters had been sent to the residents to relay the information, and to ask them to take care when using the footpath.

427. **STABLE PLANNING PERMISSIONS, MILL LANE:** The Parish Council await further information from SODC following their investigations. JD

428. **VILLAGE STREET CLEANING PERSON:** (a) It was determined that such a position was not eligible to be funded by grants. (b) Councillors are to meet with the Community Service scheme in order to organise a one-off street clean. JD, AP & JN

429. **PARISH COUNCIL OPEN EVENT:** Discussions took place regarding the format of the open event, taking place Saturday 21st February.

430. **CHALGROVE POST OFFICE:** Discussions took place regarding how to communicate the facts. A leaflet is to be drafted and approved by the Post Master. AP

431. **CAG/ORCC PETITION:** The Parish Council had written with their objection of funding cuts to CAG, which would have a direct impact on the services provided by ORCC.

432. **MATTERS UNRESOLVED:** Berrick Road flooding report, Energy Audit, Baronshurst Road oil tanks, Damages Claim, The Green land ownership, MUGA lighting grant, Chalgrove Band equipment list, clearance of footpaths 5 & 6.

433. RECREATION COMMITTEE:

Jubilee Trees No action had been taken by Mr. K. Earle despite continual reminders. It was

<p>agreed by all that the work required is to be done by an alternative contractor, and that Mr. Earle be invoiced for the wild service trees which did not take. Letters are to be sent to the tree sponsors explaining the current position.</p>	<p>JD & JN</p>
<p><u>Cavaliers</u> Cllrs. Pritchard and Ace had met with the Cavaliers and Whitehorse Contractors to discuss drainage. Whitehorse Contractors are to communicate their thoughts on how to improve the drainage on all pitches.</p>	<p>JD</p>
<p><u>Trees</u> It was agreed by all that an elderberry, behind Baronshurst Drive, be removed. The work is to be undertaken by Cllrs. Ace and Maton.</p>	<p>TA & AM</p>
<p>434. NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE: Cllr. Nabb provided an update on the work completed by the NDP Committee (a) A meeting had taken place with Mr. Andrew Martin of Martin Baker to discuss sites 8 and 9. (b) Two consultations are to take place to display the results of the questionnaire. (c) Cllrs. Pritchard and Nabb are to attend an SODC briefing with regards to housing numbers.</p>	<p>JN & AP</p>
<p>435. GO RIDE BUSES: Cllr. Turner discussed the need of subsidies in order to ensure that the Go Ride buses continued to service Chalgrove on Saturday evenings and Sundays. (a) A subsidy of £1309.65, with £18.00 cheque fees, was approved; proposed Cllr. Turner, seconded Cllr. Nabb, agreed by all. It was noted that the subsidy was to be paid over 12 months. (b) A revised timetable, to save costs, is to be advertised as soon as possible.</p>	<p>JD, DT & AP</p>
<p>436. FLOODING: The Clerk provided updates on the many actions being undertaken by the Parish Council, CFAG and local authorities.</p>	
<p><u>Silt Removal</u> The silt assessment had taken place, with Cllr. Reed in attendance. The Parish Council await the report.</p>	<p>JD</p>
<p><u>Frogmore Ditches</u> CFAG and the Primary School wished to undertake a voluntary project to clear the Frogmore ditches. Such work can not take place until Monson (SODC) had cleared the drainage from Frogmore into the back brook.</p>	
<p><u>Communication</u> A letter is to be distributed to all riparian owners, and those likely to be affected by flooding, to cover matters such as flood defences, depositing of garden and household waste, riparian responsibilities and Flood Alerts.</p>	<p>ALL</p>
<p>437. EMERGENCY PLANNING: A meeting is to be held with CFAG, Saturday 21st February, to discuss how the Emergency Plan would be initiated in the event of a flood.</p>	
<p>438. WORKS & ORDERS: The Clerk discussed the works and orders requiring approval.</p>	
<p><u>Completed</u> None</p>	
<p><u>Awaiting Completion</u> Play Area gate repairs, assessment of Willow Trees outside 39-55 High Street, Jubilee Walk tree replacement, Frost Bench, guttering repairs, tree cutting behind Chibnall, removal of elderberry behind Baronshurst, Village Hall roof repairs.</p>	
<p><u>Awaiting Approval</u> (a) Quotations had been obtained for CCTV within the Village Hall car park. Grant opportunities are to be investigated.</p>	
<p><u>Quotations Required</u> Signage (bylaws & car park), bus shelter painting at Parsnips Lane, MUGA lights electrical repair, footpath/grasscrete/gate at entrance to the recreation ground, air conditioning maintenance, Pavilion shower replacement, brickwork repair, VH toilet & kitchen refurbishment, storage extensions, floor stripping, tile repair, drain cover grips, roof replacement, car park manhole cover repair/replacement.</p>	
<p>CORRESPONDENCE:</p>	
<p>439. <u>The Village Festival Committee</u> wrote to clarify whether the Parish Council wished to have a stall at the 2015 May Day Festival. It was agreed that a stall be booked at a cost of £10; proposed Cllr. Pritchard, seconded Cllr. Nabb, agreed by all.</p>	<p>JD</p>
<p>440. <u>An ORCC Food Regulations Seminar</u> addressing the new laws concerning food allergens, tailored for Village Hall Committees and users hiring the hall to serve food, is to take place on the 19th March. The Clerk had passed the details to Age Concern and Pavilion Playgroup.</p>	
<p>441. <u>Thames Valley Police</u> had informed the Parish Council of phone scams taking place as close as Brightwell Baldwin. Advice had been sent out within the weekly emails and placed on the website.</p>	
<p>442. <u>SODC</u> had sent several updates since the arson attack. Most services are now back up</p>	

<p>and running.</p> <p>443. <u>Homestart</u> wrote to thank the Parish Council for their donation.</p> <p>444. <u>OPFA</u> had written with details of their playground inspection training course at a cost of £30 per person. It was agreed that no training was required at this time.</p> <p>445. <u>SODCs Election Office</u> had written with expected costs if there is to be a contested election of the Parish Council in May. Costs are based on electorate bands and would be up to £4000 for Chalgrove Parish Council.</p> <p>446. <u>John Howell MP</u> wrote with details of a <u>mobile phone coverage</u> deal that will see local improvements. A copy of the press release can be obtained from the Parish Office.</p> <p>447. <u>SODC urge people to 'go postal' for the 2015 elections.</u> Advice had been sent out on the weekly emails and placed online.</p> <p>448. <u>A resident had highlighted an issue with parking on verges in Flemming Avenue.</u> The Clerk is to offer the resident advice.</p>	JD
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449. PLANS (Parish Council decision only):

P14/S3816/O	Land at Mill Lane (amended application)	Erection of 5 new dwellings REFUSED
P15/S0022/LB	98 High Street (listed building)	Internal alterations, replacement of kitchen roof, replacement of external & internal doors APPROVED
P14/S4101/HH	111 High Street	Erection of single storey extension APPROVED

450. DECISION NOTICES FROM SODC:

None

<p>451. MONTHLY POLICE REPORT: Thames Valley Police had provided a report: <u>Calls</u> 24 calls had been received from the Chalgrove area during the month of January; relating to 16 miscellaneous calls (non urgent, such as broken down vehicles or door to door sellers), 2 reporting suspicious behaviour, 1 traffic incident, 2 reports of road hazard, 2 fears for welfare and 1 found property. <u>Crime</u> There had been 4 reported crimes from the Chalgrove area in January; 1 theft from a vehicle and 3 damages to vehicles. <u>Other Matters</u> 1 arrest for a driver exceeding the alcohol limit, 1 cannabis warning, penalty fines issues for 5 non seat belt wearers, penalty fines issued for 1 mobile phone user whilst driving.</p>	
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452. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner reported on: (a) SODC are looking for new office space to house all staff under one roof and thanks were given to all residents for their patience. A letter of congratulations is to be sent to SODC for their conduct during such a difficult time. (b) Online bookings can now be made for bulky waste collections. (c) People who had submitted planning applications up to 2 weeks before the SODC fire are asked to re-submit them. (d) Taxi renewal licenses. (e) Upcoming elections. (e) The South Oxfordshire Local Plan 2031 has refined the housing distribution options and all Parish Councils are to be briefed about further consultations to commence in February.

453. REPORT FROM THE COUNTY COUNCILLOR: Cllr. Harrod reported on: (a) OCC budgets. (b) The Councillors Community Budget is to be cut, alongside the Area Stewards Fund. A meeting is to be held between Cllr. Harrod, Highways and Chalgrove Parish Council to ascertain what work could be done over the next 12 – 18 months, with all information relayed to the residents. (c) Transport improvement works. (d) Tri-County Council Alliance. (e) A consultation on Oxfordshire Children & Young People's Plan. (f) A consultation on care home fees. (g) OCC had maintained its position as one of the best counties for recycling of waste, coming out on top in 3 of the 7 categories.

454. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: (a) The assessment for January had been undertaken by Cllr. Turner and the report held within the Parish Council office. (b) Playdale are to be chased for their report following an on-site assessment. (c) Cllr. Ace is to remove the OXO cube equipment. (d) Play Area gates require repair. (e) Skate park gates require adjustment. (f) Tennis nets require repair. (g) Bolt covers are required for most pieces of the fitness equipment.

ACCOUNTS:

455. Sage Cover Extra, at a cost of £20 per month, was approved; proposed Cllr. Pritchard, Seconded Cllr. Gray, agreed by all.

456. One cheque had been signed outside of meetings; 005322.

457. ACCOUNTS SANCTIONED FOR PAYMENT:

005322	J. Nabb – NDP website expenses	£100.66
005328	N. Kerridge – youth work	£468.00
005329	B. Murphy – youth work	£104.00
005330	Assist UK Ltd – financial assistance	£360.00
005331	D. Mepham – gate caretaker	£100.00
005332	British Legion – wreath expenses	£18.50
005333	Block9 Display – NDP printing	£96.00
005334	Total Gas & Power – gas supply	£507.63
005335	TalkTalkBusiness – web hosting	£67.00
005336	Viking Direct – cleaning & office supplies	£183.80
005337	REDBOX – office supplies	£36.50
005339	P. Hall – groundsman	£800.00
005340	P. Hall – groundsman	£350.78

ANY OTHER BUSINESS

458. Cllr. Gray reported on the water leak on the corner of Baronshurst Drive and High Street. The matter had already been reported but is to be chased. JD

459. Cllr. Turner spoke of available grants; more information is to be discussed at the next meeting. DT

Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

460. KNIGHT'S ACCESS: Cllr. Earle spoke of the next steps in preparation for the tribunal.

461. FRAUDULENT CHEQUE: The Clerk reported that correspondence had been sent to Greater Manchester Police who had written to state that, due to limited resources, the case had been closed. It was agreed that the Parish Council write and object to their decision, whilst advising John Howell MP of the situation. JD & AP

Inclusion of the public: *The public were no longer excluded.*

DATES:

- 12th February, 6.30pm, Youth Club Meeting – Youth centre
- 19th February, 6.30pm, Allotment Committee – James Martin Room
- 19th February, 7.00pm, Planning Committee – James Martin Room
- 21st February, 12.30pm, Emergency Committee – Youth Centre

The meeting closed at 10.08pm

Signed: Chairman