

CHALGROVE PARISH COUNCIL

A MEETING of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 7th January 2016.**

Present: Cllr. A. Pritchard, Chairman Cllr. J. Nabb
 Cllr. R. Reed, Vice-Chairman Cllr. P. Collins
 Cllr. D. Turner, also Dist.Cllr Cllr. A. Maton
 Cllr. K. Batley Cllr. A. Dudley
 Cllr. B. Gray Cllr. B. Wilson
 Cllr. T. Ace

Ms. C. Earle

Apologies Accepted: Cllr. S. Harrod - County Cllr, Thames Valley Police

Not present: n/a

Members of the public: 7

Police: n/a

347. The minutes of the meeting held 3rd December 2015 were amended, approved and then signed by the Chairman; proposed Cllr. Maton, seconded Cllr. Ace, agreed by all.

<p>PUBLIC SESSION</p> <p>348. Following letters sent to residents adjoining the public car park (by the school), detailing that the Parish Council were to proceed with a trial to keep the gate open, 7 residents attended to give their objection to the trial. The residents spoke of their concerns regarding anti-social behaviour and requested that the gate remained closed overnight. Offers were given from the residents of The Green to open and close the gate, following Mr. Mephams resignation. It was also agreed that the gate should be closed at a later hour during the lighter evenings.</p> <p>MATTERS ARISING:</p> <p>349. SPEEDING: (a) The SID team had not been out in December. (b) It is hoped that the SID team go out twice in January.</p> <p>350. VANDALISM & ASB: Nothing to report.</p> <p>351. LAND AT HARDINGS: (a) An official response had been received from Ms. Maggie Dawson, Oxfordshire Guides Commissioner, stating that she is happy for the Parish Council to take over responsibility of the land, and that the garage clearance will take place in January. (b) A working party, to cut back and clear the land, is to take place on Saturday 30th January and Sunday 31st January. (c) A skip is to be booked from the Friday to the Monday; costs approved at the previous meeting. (d) Cllr. Nabb is to ask for assistance from members of CWaCS. (e) Planning Permission paperwork is to be prepared.</p> <p>352. CHILDREN'S CENTRES – PROPOSED CLOSURES: Cllr. Maton reported that the draft Impact Statement, detailing the Parish Council's objection to the closure of the Chalgrove Children's Centre, will be passed to members of the Communication Committee for approval within the next few days prior to being sent to OCC.</p> <p>353. WOOD CHIPPINGS ON THE RECREATION GROUND: Jenks had not yet provided any wood chippings. Cllr. Nabb is to contact them.</p> <p>354. FOOTPATH 8 BRIDGE: There had been concerns over the safety of the bridge at Footpath 8. OCC reported that they hoped to get the repairs done as soon as possible. The Parish Council are to report back stating that if someone were to lean on the handrail they could possibly fall into the water.</p> <p>355. BUS SUBSIDIES: Cllr. Turner had attended a 5 Parishes Bus Meeting where they discussed the impact should the bus subsidies be stopped. Cllr. Pritchard is to attend an OCC led bus briefing on the 20th January regarding the T1 bus route.</p>	<p>JN</p> <p>(b) ALL (c) JM (d) JN (e) JM</p> <p>AM</p> <p>JN</p> <p>JM</p> <p>AP</p>
---	---

<p>356. STREET CLEANSING PAYMENTS: There had been a query regarding the exact details surrounding the final street cleansing payments received from SODC. It had been clarified that the payments had definitely been stopped and that Chalgrove will receive their final payment in April 2016.</p> <p>357. POT HOLES AT BERRICK ROAD / MILL LANE: The pot holes had been reported to OCC.</p> <p>358. BROKEN RAILING OUTSIDE 63 HIGH STREET: The broken railing had been reported to OCC.</p> <p>359. BERRICK RD ROAD SIGN: The sign had been replaced.</p> <p>360. MATTERS UNRESOLVED: Chalgrove Battle Group notice boards, footpath inspection summary, 16 High Street hedges, Church Cottage hedges, Chalgrove Band equipment, War Memorial grant, Waste Recycling Centre proposed closures, Chapel Lane alleyway shrubbery responsibilities, Mill Lane road sign, energy audit, stable planning permissions at Mill Lane, tennis, school trees, The Green land ownership.</p> <p>361. MATTERS ON HOLD: Clearance of footpaths 5&6, future of the Chalgrove Post Office, parked cars outside the Post Office, Community Service street cleaning, Local Council award.</p> <p>362. NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE: Cllr. Nabb provided an update on the work completed by the NDP Committee. (a) The Committee required revised flood mapping on all sites and hoped to obtain a £10,000 grant to fund the works. (b) A public meeting is to be held in February to update the public on the new flood map.</p> <p>363. FINANCE COMMITTEE: A Finance Committee meeting had been held on the 17th December 2015 where all Councillors had the opportunity to review the estimates for the year 2016/2017 and discuss proposals for the Precept.</p> <p><u>2016/2017 Precept</u> Two proposals had been submitted to full Council for approval; £102,000 and £104,000. After much discussion it was agreed to proceed with a Precept amount of £104,000 for the year 2016/2017; proposed Cllr. Collins, seconded Cllr. Gray, agreed by all.</p> <p><u>Estimates</u> The estimates had been reviewed and amended and will form the budgets for the coming financial year.</p> <p><u>Donations</u> The Parish Council's approved charities for the year 2016/2017 are to include: Oxfordshire South & Vale Citizens Advice (Thames), Oxfordshire Association for the Blind, South & Vale Carers Centre, ENRYCH Oxfordshire, Sue Ryder Nettlebed Hospice.</p> <p><u>Budget Questionnaire Analysis</u> All Councillors had seen the analysis from the questionnaire, and had used it whilst forming a decision on the Precept. The analysis report had been sent to the MP, OCC and SODC, and is to be passed to the Communications Committee who will decide how it is to be placed within the public domain.</p> <p>364. COMMUNICATION COMMITTEE: The Committee are to meet on the 11th January to discuss the newsletter, the analysis report, and any required LINK articles.</p> <p>365. FLOODING & EMERGENCY PLAN: (a) A report had been received from CFAG detailing matters such as the upstream and downstream water levels, and a meeting held with SODC and Monson regarding works required at Mill Lane. (b) A multi-agency meeting is to be held on the 21st January. (c) Parish Councillors and CFAG are to meet on site to discuss areas of concern on the weekend of the 16th and 17th January.</p> <p>366. RECREATION COMMITTEE: Cllr. Ace provided a report:</p> <p><u>Janes Meadow</u> The grass had been assessed and was deemed too water logged and damaged to allow any football. The Cavaliers are to be asked to stop play on Janes Meadow effective immediately. The condition of the ground is to be monitored regularly.</p> <p><u>MUGA</u> Reports from the Cavaliers showed the MUGA to be in bad condition. Quotations had been received from Chiltern Sports Group to undertake the work required at a cost of £5760 + VAT. Following conversations between the Clerk and the Cavaliers a revised 'interim' quote had been received for a high pressure wash of the area at a cost of £900 + VAT; the cost was approved, proposed Cllr. Pritchard, seconded Cllr. Ace, agreed by all. The Clerk is to obtain quotes for a new MUGA carpet and investigate funding opportunities.</p> <p><u>Cavaliers</u> (a) It was reported that the Cavaliers had moved the goal posts as requested. (b) A meeting is to take place to discuss the MUGA, pitch conditions, and maintenance required.</p>	<p>AM</p> <p>JM</p> <p>JM</p> <p>TA & JM</p>
---	--

<p><u>Jubilee Walk Trees</u> Cllr. Ace had met with the contractor and the trees are to be replaced within the next few weeks, weather permitting.</p> <p>367. CAR PARK GATE: (a) Following the attendance of 7 residents and their objection to the trial period of keeping the gate open, it was agreed by all that the gate would remain closed overnight. The gate is to be closed at 7pm during the winter months; 1st October to 31st March. The gate is to be closed at 9.30pm during the summer months; 1st April to 30th September. The gate is to be closed no later than 11.30pm when a function in the Village Hall or when the recreation ground requires the car park to be open. (b) Mr. Law and Mr. Coe are to be contracted to open and close the gate at a combined cost of £20 per week, payable upon receipt of an invoice; proposed Cllr. Ace, seconded Cllr. Batley, agreed by all. (c) New signage is to be erected detailing the closure times. An A-Board is to be placed at the entrance to the car park on those nights that the gate is open for a function. (d) Letters confirming these arrangements are to be sent to all residents affected.</p> <p>368. WORKS & ORDERS: The Clerk discussed the works and orders requiring approval. <u>Completed</u> Tightening of the zip wire on the 8+ play area, assessment of the wood cracks and swings on the 8+ play area. <u>Awaiting Completion</u> Jubilee Walk tree replacement, Pavilion plumbing and decoration works, wood chippings behind the Skatepark, arrival of fitness equipment bolt covers, on site kitchen design by Howdens. <u>Awaiting Approval</u> (a) The cost of a new desktop computer for the Parish Office, at a maximum cost of £400 ex VAT, was approved; proposed Cllr. Nabb, seconded Cllr. Ace, agreed by all. (b) The replacement of the manhole cover in the Village Hall car park, at a maximum cost of £100 ex VAT, was approved; proposed Cllr. Maton, seconded Cllr. Batley, agreed by all. (c) The cost to high pressure clean the MUGA had been approved earlier in the meeting. (d) Interior painting of the Pavilion, at a cost of £1696, was approved; proposed Cllr. Pritchard, seconded Cllr. Collins, agreed by all. (e) Works required to the emergency lighting in the office and Youth Centre, at a cost of £125.50, was approved; proposed Cllr. Reed, seconded Cllr. Dudley, agreed by all. <u>Quotations Required</u> Brickwork repair, Village Hall floor tile repair, Village Hall entrance foyer manhole grip repair. <u>On Hold</u> Byelaw signage, Village Hall kitchen and toilet refurbishment, Village Hall roof repair/replacement, MUGA light electrical repair, grasscrete and footpath repair.</p>	TA
<p>CORRESPONDENCE:</p> <p>369. <u>Lord-Lieutenant Tim Stevenson</u> wrote to ask if the Parish Council had any activities planned for the Queen's 90th birthday in June. The matter is to be discussed further by the Communications Committee.</p> <p>370. <u>Lendrum's Amusements</u> wrote asking permission to bring back their fun fair to Chalgrove between 4th September and 11th September. The Parish Council approved the request.</p>	AM
<p>371. <u>Cllr. Ace spoke of an allotment query</u> involving a tenant moving their plot and wishing to keep the shed on the original plot. It was agreed that the matter could be resolved by the site managers, Cllr. Wilson and Mrs. H. Wilson.</p> <p>372. <u>St Mary's PCC</u> wrote to invite the Parish Council to form a team at their quiz in February.</p> <p>373. <u>OCC Highways</u> wrote to inform the Parish Council of a temporary road closure on Brinkinfield Road.</p>	BW

374. PLANS (Parish Council decision only):

P15/S4191/HH	2 Argosy Close	Single storey extension to front of property APPROVED
P15/S4162/HH	17 Baronshurst Drive	Single storey rear extension APPROVED
P15/S4046/HH	63 High Street	One and a half storey extension, new dormers, new porch, and general refurbishment APPROVED (with comments)

375. DECISION NOTICES FROM SODC:

P15/S3631/HH

20 Langley Road

Porch to left hand front side of bungalow
GRANTED

376. MONTHLY POLICE REPORT: Thames Valley Police had provided a report:
Calls 14 calls had been received from the Chalgrove area in December; relating to a total of 5 miscellaneous calls (non urgent, such as broken down vehicles or door to door sellers), 2 reporting suspicious behaviour, 4 traffic incidents, 1 hare coursing report, 1 alarm going off, and 1 parking issue.
Crime There had been 11 reported crimes from the Chalgrove area in November; relating to a total of 10 miscellaneous incidents, and 1 criminal damage.

377. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner reported on: (a) South & Vale’s recycling scores. (b) Reducing vehicle emissions in South Oxfordshire. (c) Rural Oxfordshire ranked poorly on geographical barriers to services. (d) Feedback on recent consultations. (e) SODC’s website. (f) The custom build register for those interesting in building their own property. (g) The modifications to the Community Infrastructure Levy. (h) SODC’s budget.

378. REPORT FROM THE COUNTY COUNCILLOR: No report had been received.

379. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: All areas are satisfactory, with some areas to be discussed at the next Recreation Committee meeting.

ACCOUNTS:

380. No cheques had been signed outside of meetings.

381. ACCOUNTS SANCTIONED FOR PAYMENT:

005590	D. Mephram – gate caretaker	£100.00
005591	P. Hall – groundsman	£1055.64
005592	Assist UK – financial assistance	£202.50
005593	N. Kerridge – youth work	£351.00
005594	B. Murphy – youth work	£117.00
005595	GoRide CIC – bus subsidy	£110.63
005596	TalkTalk Business – web hosting	£67.00
005597	SODC – election costs	£1648.74
005598	Chris Lewis – CCTV maintenance	£216.00
005599	A. Pritchard – expenses	£67.17
005600	Viking Direct – office supplies	£148.61
005601	Fresh Air Fitness – spare parts	£124.80
005602	Fire Safety Services – alarms & lighting tests	£461.74
005603	Total Gas & Power – gas supply	£342.38
005604	Thames Water – water supply	£331.23
005605	BT – telephone supply	£260.06
005606	SSE – electricity supply	£748.93
005607	P. Hall – groundsman	£200.00

ANY OTHER BUSINESS

382. Cllr. Batley reported that Chalgrove surgery had been rated ‘good’ in the Care Quality Commission (CQC) inspection; a letter of congratulations is to be sent.
 383. Cllr. Turner reported that Mrs. Judith Bennett was awarded an OBE in the New Year’s Honours for her contribution to educational services; a letter of congratulations is to be sent.
 384. Cllr. Turner provided Cllr. Batley with a photo of Hampden Estate School. The photo is to be kept by the Chalgrove Local History Group.
 385. Cllr. Dudley reported that there was a hole in the footpath outside the shops.
 386. Cllr. Dudley reported that the fir trees at Quartermain Road required cutting back. A letter is to be sent to the resident.
 387. Cllr. Wilson noted that the entrance/exit to the horse field by the Mill Lane allotments was extremely dangerous to use due to it being on the corner of the junction.
 388. Cllr. Pritchard reported on the Youth Club midnight ice skating trip which had proved to be a great success.
 389. Cllr. Pritchard reminded all Councillors of the date for the Christmas meal.

AP

AP

JM

JM

Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

390. CHALGROVE PARISH COUNCIL Vs KNIGHTS LEGAL CASE: Ms. Cathy Earle provided a report.	CE
--	----

Inclusion of the public: *The public were no longer excluded.*

DATES:

- 11th January – Communications, Red Lion, 7pm
- 21st January – Planning, James Martin Room, 6.30pm
- 21st January – Recreation, James Martin Room, 7pm
- 4th February – Parish Council Meeting, James Martin Room, 7.30pm

The meeting closed at 10.26pm

Signed: Chairman