

CHALGROVE PARISH COUNCIL

A **MEETING** of the Parish Council took place in the Chalgrove Village Hall at 7.30pm, **Thursday 2nd January 2020.**

Present: Cllr. A. Pritchard, Chair
 Cllr. J. Nabb, Vice-Chair
 Cllr. D. Turner, also Dist. Cllr
 Cllr. B. Gray
 Cllr. T. Ace
 Cllr. R. Reed
 Cllr. A. Dudley
 Cllr. A. Ziemelis
 Cllr. C. Nixey
 Cllr. P. Waters
 Cllr. D. Fisher

Apologies Accepted: n/a

Not present: n/a

Members of the public: None

364. The minutes of the meeting held 5th December 2019 were amended, approved and then signed by the Chairman; proposed Cllr. Ace, seconded Cllr. Gray, agreed by all.

<p>PUBLIC SESSION: None</p> <p>MATTERS ARISING: 365. VANDALISM & ASB: There had been no reports of vandalism or anti-social behaviour. 366. PARKING ISSUES: <u>High Street</u> Following the repeated blocking of a private driveway outside 55 & 57 High Street, and the parking of vehicles on the OCC footpath/verge causing damage to the surface which meant that residents would have to walk in the road, there had been no response from the Police. They are to be chased for their comments. <u>White Lines</u> It had been noted that OCC Highways had not yet finished the white lines on Brinkinfield Road and Monument Road. OCC reported that it was due to cars parked on the road on the day that they undertook the work, and that they would be back in due time to finish. It was clarified that it was not OCC’s policy to notify the Council or the residents of the date that the work would take place. 367. BERRICK ROAD – OVERGROWN HEDGEROW: The overgrown hedgerow remains a safety hazard for those using the road. OCC reported that the owners of the adjacent land had not complied with the request to cut back the vegetation and that a letter had been sent asking that the work was completed by the 17th January 2020. 368. 20MPH SPEED LIMIT: Further to a resident’s request to investigate the possibility of reducing the village speed limit to 20mph, OCC Highways had requested a map showing the extent of the speed limit required. Details had been sent showing the whole village, and the Parish Council now await their formal quotation for the speed survey. 369. SKATEPARK: (a) The Climate Change Committee are to discuss the art competition to re-spray the Skate Park. (b) The Parish Council await a start date for the approved surface repairs. 370. RECREATION GROUND BRIDGE: OCC had been contacted regarding the Parish Council’s continued concerns over the safety of the Recreation Ground bridge. OCC responded to report that their initial assessment showed no imminent danger. The matter had been escalated to County Cllr. Harrod due to the erosion of the bank which supports the bridge. The Parish Council await his comments. 371. BRIDGE WEIGHT LIMITS: In June 2018, the Parish Council had been advised that none of the bridges in Chalgrove had structural weight limits, but that two of the bridges would be assessed; #520 Town Arch on Berrick Road, and #518 Chalgrove Mill on Mill Lane. OCC had been chased for the results of this assessment and they responded to</p>	<p>JM</p> <p>JM</p> <p>(a) AZ</p>
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report that the assessments are not yet complete but they would chase the consultant for further information.	
372. PAVEMENTS/FOOTPATHS: (a) The Parish Council are to seek volunteers for a community task group which could undertake work including street cleaning. Meetings are to take place with a similar group in Watlington to ascertain insurance responsibilities and other matters. (b) A formal assessment of all pavements is to be made and sent to the County Council alongside a request for work to be undertaken.	(a) JM (b) DF & JM
373. SPEED INDICATION DEVICES: A meeting is to be held to review the quotations.	DT,AP,PW,JM
374. TENNIS: (a) The cleaning and re-spraying of the Tennis Court will be undertaken by Chiltern Sports and will take place during the spraying season which starts in April. (b) An application is to be made to Cllr. Turner's Grant Scheme to fund the cost of new posts and tennis net. (c) Further research is required to obtain funding for a full resurface.	(b) JM (c) JM
375. MILLERS CLOSE TREES: Further to reports of a dangerous tree on land at Millers Close it had been ascertained that the land was owned by SODC and they had been asked to undertake the tree work. There had been no response and they are to be chased.	JM
376. NDP QUESTIONNAIRE FOR THE UNIVERSITY OF READING: The questionnaire had been completed.	
377. WAR MEMORIAL GRAVEL: It was noted that, following work undertaken by an adjacent resident, some of the gravel was missing and/or covered in mud. The residents had been asked to 'make good'. A reminder is to be sent.	JM
378. HIGH SHERIFF AWARDS: It was agreed by all to nominate Cllr. Jacky Nabb for her leadership on the NDP Committee, Mr. Glynn Leaney for his involvement in forming and running the Chalgrove 200 Club, and Mr. Chris Leftley for his involvement with the Chalgrove 10K Committee, football and tennis.	JM
379. SODC FORUM SURVEY: The survey had been completed.	
380. MATTERS UNRESOLVED: Clearance of footpaths 5&6, review of Standing Orders, Roles & Responsibility workshop, removal of Methodist Church signage, repair/replacement of Village Hall car park bollards, French Laurence/Chapel Lane alleyway, Icknield School Bus parking on Brinkinfield Road, Chalgrove Band equipment inventory, GDPR, dog mess poster competition, use of rat poison at the Mill Lane allotments, overhanging shrubbery at 36 Mill Lane, broken railing at the High Street, Mill Lane road sign.	
381. MATTERS ON HOLD: Fish & Chip van noise complaint, Community Service street cleaning, Local Council award.	
382. PROJECT VIKTOR: (a) It was noted that the microphones and loop system were to be installed by EPS Ltd on the 10 th January. (b) Funding of £628.30 had been granted by the Chalgrove 200 Club for the cost of new cutlery. (c) Funds had been raised at the Chalgrove New Years Party, organised by Cllr. Ziemelis and Mrs. Theresa Ayres, towards Phase 2. (d) Further discussions are to be held regarding Phase 2.	(d) ALL
383. RECREATION COMMITTEE: <u>MUGA</u> The MUGA (Multi-Use Games Area) had been cleaned by Cholsey Cleaning Services and the work undertaken was of very good quality. <u>Outstanding Work</u> (a) The Parish Council await a date for the Playdale play area assessment. (b) The Parish Council await a date for the repairs to be undertaken by Fresh Air Fitness on the outdoor fitness equipment. (c) It was agreed to remove the fencing next to the fruitful hedging, and a Parish Council working party is to be organised.	(c) ALL
<u>Cavaliers Net</u> Concerns were made over the proposed net on the Top Rec to stop footballs being popped in the bramble hedging. It was felt that further discussions should be held regarding the impact on wildlife. Specifications of the netting are to be obtained from the Cavaliers FC and advice is to be sought from conservation groups.	JM
384. FINANCE COMMITTEE: <u>Budgets</u> Councillors had reviewed and amended the budgets for 2020/2021 at the Committee meeting on the 19 th December 2019.	

<p><u>Precept 2020/2021</u> Using the reviewed and amended budgets, discussions took place at the Committee meeting on the 19th December 2019 regarding the precept for 2020/2021. Calculations showing percentage increases and the cost impact to a Band D dwelling were reviewed. Following discussions at full Council the proposed precept figure of £116,805 was approved; proposed Cllr. Reed, seconded Cllr. Gray, agreed by all.</p> <p>385. APPLICATION TO MODIFY THE DEFINITIVE MAP: The public consultation is yet to start but, following queries and objections submitted by the public, an article is to be drafted and approved by the Communications Committee before it is released into the public domain.</p>	JM
<p>386. CHALGROVE PUBLIC PURPOSES CHARITY (COIF): There had been no trustee meeting.</p> <p><u>Annual Return</u> The outstanding annual returns had been submitted but still appeared to be outstanding on their website. The Chairman is to write and request an update.</p> <p><u>Land Registry</u> It is the Parish Council's intention to re-register two pieces of land (Mill Lane allotments and Top Rec). It had been advised that the annual returns are completed before contacting Land Registry. It was also noted that the Parish Council are to also register the remainder of the Recreation Ground.</p>	AP & JM
<p>387. COMMUNICATIONS COMMITTEE: There had been no Committee meeting. Matters Discussed included LINK articles, and newsletter articles.</p> <p>388. DEVELOPMENT – CHAL1/10/11 (west of Chalgrove):</p> <p><u>Developer</u> It was reported that Bovis Homes were no longer involved in the development project, and that it had been taken on by Pye Homes, part of Blenheim Estates, who are to submit a Reserved Matters planning application in the near future.</p>	
<p>389. DEVELOPMENT – CHAL7 (east of Chalgrove):</p> <p><u>Miller Homes</u> (a) The developer had been asked to attend a meeting in order to update the Parish Council on their development. There had been no response and the Chairman is to write and chase a meeting date. (b) Concerns had been made from an adjacent resident regarding the height at which the land had been raised at the southern end of the development. Queries are to be made with both the developer and SODC Planning.</p> <p><u>Discharge of the Conditions</u> Further to the published Residential Travel Plan, the Parish Council had raised their concerns that the pedestrian access would no longer be hardcore, as per the original plans. Following discussions with the SODC Planning team, it was clarified that the published document was misleading and that the access would be resurfaced using a Hoggin material; the developers had been asked to correct the document. Regarding the barrier on the footpath, SODC could not find anything in the submitted documentation relating to the provision of this. As it had not been part of any measures agreed by the planning application the developers would not be providing the barrier, and contact would need to be made with Countryside Access at OCC who would advise on whether it would be possible. OCC are to be contacted for their comments.</p>	(a) AP & JM (b) JM
<p>390. LOCAL PLAN - PROPOSED DEVELOPMENT AT CHALGROVE AIRFIELD: There had been no further updates.</p> <p>391. FLOOD ALLEVIATION & EMERGENCY PLANNING:</p> <p><u>Emergency Planning Storage</u> The concrete base, to hold the emergency planning storage container, had been postponed due to the application to amend the Definitive Map which refers to land on which the container would be sited. A site meeting is to be held in order to discuss alternative locations.</p>	JM
<p><u>Frogmore Ditch</u> Despite several attempts by the Parish Council to obtain information, SODC had not responded with details on when work is to take place on the culverts and manholes leading to the Frogmore ditch. They are to be chased again.</p>	JM
<p><u>Flood Prevention Plan</u> It was agreed by all to write to the Environment Agency to ask when their plan will be completed. There had been no response and they are to be chased.</p>	JM
<p><u>Riparian Owners</u> It was agreed to write to all Riparian Owners, and place an article in the LINK magazine, regarding Riparian responsibilities.</p>	JM

<p>392. WORKS & ORDERS: There were no further works requiring approval.</p> <p>CORRESPONDENCE:</p> <p>393. St Mary's PCC wrote to request a donation towards the maintenance of the churchyard. A donation of £1400 was approved; proposed Cllr. Gray, seconded Cllr. Waters, agreed by all. <i>As a member of the PCC, Cllr. Turner declared an interest and did not take part in any discussion or vote relating to this agenda item.</i></p> <p>394. A resident wrote to highlight the continuing issue of dog mess left on roads and pavements, and another article is to be submitted to the LINK magazine.</p>	JM
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395. PLANS (Parish Council decision only):

P19/S4413/O	Warpsgrove Lane (next to Irton House)	Hybrid planning for mixed business and commercial development. FULLY SUPPORTS
P19/S4294/FUL	8, 10 & 16 Rupert Close	To bring forward the frontage by 1M and fit new doors to all 3 garages. FULLY SUPPORTS
P19/S4491/HH	25 French Laurence Way	Variation of Condition 4 of P19/S2910/HH to allow the removal of a tree. FULLY SUPPORTS
P19/S4305/FUL	Cuttmill Buildings	Demolition of premises and erection of replacement industrial buildings. FULLY SUPPORTS

396. DECISION NOTICES FROM SODC:

P19/S3126/FUL	The Red Lion (115 High Street)	Demolition of existing outdoor staircase and replacement with like for like. GRANTED
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397. POLICE REPORT: No report received.	
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398. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner reported on OCC's cold weather funding to assist the homeless, the Institute of Economic Development 2019 Greatest Economic Impact Award being awarded to the South and Vale Business Support Team, and the SODC Local Plan.

399. REPORT FROM THE COUNTY COUNCILLOR: Cllr. Harrod had submitted a report which detailed the improvement of services for children with special educational needs, OCC's plans to improve online services, Oxfordshire community groups tackling climate change, the request to all residents to reduce Christmas food waste, Oxfordshire being named the top waste recycler in England, NHS services, and smart bike lights.

400. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: The monthly assessment of equipment had been undertaken and is to be discussed in more detail by the Recreation Committee.

ACCOUNTS:

401. One cheque had been signed outside of meetings; 006776

402. ACCOUNTS SANCTIONED FOR PAYMENT:

006776	Chalgrove Primary School – room hire	£80.50
006777	Cancelled cheque	
006782	Countryside Est. Services – groundsman & cleaning	£2554.70
006783	M. Law – gate caretaking	£80.00
006784	N. Kerridge – youth work	£351.00
006785	B. Murphy – youth work	£78.00
006786	Castle Water – water supply	£17.20
006787	BT – telephone lines	£217.44
006788	TalkTalk Business – web hosting	£93.88

ANY OTHER BUSINESS:

403. Cllr. Fisher reported that the road adjacent to the entrance to the Mill Lane allotment site was full of potholes and could potentially be dangerous. OCC Highway are to be informed.

404. Cllr. Nixey made enquiries regarding the ownership of the Chalgrove Cricket Pitch. It was clarified that Lady Morrells had donated the land to the village for the purposes of

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playing cricket, but that the Parish Council were unsure as to who had the letter.	
405. Cllr. Reed reminded Cllr. Nixey of work required on the brook bank on his land.	CN
406. Cllr. Turner noted that several lights were not working outside the Village Hall. It was clarified that the contractor was due to return.	
407. Cllr. Turner requested an update on the clearance of footpaths 5 & 6. It was clarified that this was OCC's responsibility and that they were aware of the work required.	
408. Cllr. Turner discussed the parking of vehicles outside The Village Store. It was clarified that this was public parking and not restricted to those using the shop. It was noted that not everyone was aware of the public car park outside The Crown PH and a larger sign is to be erected.	JM
409. Cllr. Nabb requested that the Climate Committee be added to the next agenda in order to discuss whether the Parish Council will formally recognise that there is a climate emergency.	JM
410. Cllr. Gray reported a vehicle parked on the High Street, very close to the junction with Church Lane, causing visibility issues for drivers. It was clarified that this is a Police matter and they are to be informed. Cllr. Turner recommended that white lines be painted and further discussions are to be held.	JM
411. Cllr. Ziemelis reported that the Village Hall gutters required clearance.	JM

The meeting closed at 9.05pm

Signed: Chairman