

CHALGROVE PARISH COUNCIL

A MEETING of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 3rd July 2014.**

Present: Cllr. A. Pritchard, Chairman
Cllr. R. Reed, Vice-Chairman
Cllr. D. Turner
Cllr. B. Gray
Cllr. T. Ace
Cllr. P. Collins
Cllr. J. Nabb
Cllr. C. Earle
Cllr. P. Reynolds

Apologies Accepted: Cllrs. Batley & Maton

Not present: n/a

Members of the public: 2

Police: n/a

103. The minutes of the meeting held on 5th June 2014 were amended, approved and then signed by the Chairman; proposed Cllr. Collins, seconded Cllr. Reed, agreed by all.

PUBLIC SESSION

104. Mrs. G. Lester, Chalgrove Local History Group, spoke of her meeting with the Solar Farm developers. The proposed development would not be on the battle field and the History Group would be accommodated in many ways.

MATTERS ARISING:

105. SPEEDING: (a) Following concerns regarding vehicle accidents on the bend on Brinkinfield Road the County Council had been asked for 'SLOW' to be painted on the road, 'keep left' signage, and white lines to be painted leading to the bend. Cllr. Harrod had been made aware of the actions requested and is to chase a response. (b) The Parish Councillors await training in order to use the Thames Valley Police Speed Indication Device.

106. VANDALISM & ASB: (a) A meeting had been held between the Police and local residents, and was attended by the Clerk and Cllr. Maton. A complaint had been issued to the Parish Council over the validity of the notes from the meeting; the resident concerned is to be contacted and an explanation given that the Parish Council did not chair the meeting and therefore did not produce minutes. (b) Anti social behaviour reports had been made regarding intimidating behaviour from young people.

107. MILL LANE FOOTBRIDGE: The County Council's Countryside Service team had been alerted to the plastic bags covering the 'public footpath' signage. Having been asked for response or action, Cllr. Harrod is to chase a response.

108. BERRICK ROAD FLOODING: The County Council were yet to camera survey the pipe to properly assess its condition.

109. ST MARYS CHURCH POT HOLES: The County Council had been repeatedly informed with regards to the dangerous pot holes leading to the church, and Cllr. Harrod is to chase a response.

110. MILL LANE SOLAR FARM: There had been no response regarding the damaged verges, and the Planning Office is to be informed.

111. PARKED CARS OUTSIDE THE POST OFFICE: Having received recent correspondence regarding the dangers of walking to the shop entrances due to parked and moving cars, the Parish Council acknowledges the risks and will contact the Conservation Office to clarify how to increase safety.

112. ROLES & RESPONSIBILITIES: All Councillors are to attend a Roles & Responsibilities workshop, held by Cllr. Nabb and the Clerk.

113. HIGH STREET POT HOLES: Various dangerous potholes had been reported to Highways. Cllr. Harrod is to chase action.

(a) JD

(b) JD

(a) CE & AP

JD

JD

JD

JD

JD

JD & JN

JD

<p>114. ALLOTMENT RATS: The Parish Council's legal position regarding the presence of rats on an allotment site was discussed. Rat control is the responsibility of the individual plot owner, and all tenancy agreements are to be amended; agreed by all. The matter is to be discussed further by the Allotment Committee.</p>	TA & JD
<p>115. RECREATION GROUND TREE ASSESSMENTS: (a) The Parish Council await the assessment provided by Mr. Kenny Earle for the Jubilee Walk trees. (b) Recreation ground trees remain to be assessed by Cllr. Ace and a tree contractor. (c) A working party is to be arranged to water the Jubilee Walk trees.</p>	(a) JD (b) TA & JD (c) ALL
<p>116. GUIDES LAND AT HARDINGS: The Parish Council continue to ask the Guides to undertake work to the overgrown area. No reassurance has been received that the matter is in hand, and the Parish Council are to contact Crown House Properties, the owner of the land, and the Council await further information from the Guide Leaders.</p>	JD
<p>117. FOOTPATH 8 WORKS: Cllr. Nabb, on behalf of CWaCS, provided an update; all funds had been raised and work is due to start at the beginning of September. Congratulations were given to CWaCS for their hard work and achievement in ensuring that the footpath becomes more accessible.</p>	
<p>118. ROSPA: No further information had been obtained regarding ROSPA accreditation opportunities.</p>	
<p>119. FOOTBALL ON JANES MEADOW: (a) Cllr. Pritchard and Ace had approved the use of Janes Meadow for a Cavaliers Youth Tournament on the 13th July. (b) Cllrs. Pritchard and Ace are to assess Janes Meadow in order to decide on whether it may be used for men's football during the Cavaliers 2014/2015 season.</p>	(b) AP & TA
<p>120. BIFURCATION OWNERSHIP: Following the objection to the EA's claim that the bifurcation, and land surrounding, was owned by the Parish Council, the EA had suggested that the Parish Council undertake a land registry search. Historical information had been obtained and is to be used to further prove that the Parish Council do not have responsibility for this land. A flood meeting is to be held on the 17th July and the matter will be discussed further then.</p>	AP & JD
<p>121. FOOTPATH 12: Complaints had been received due to the large amount of manure blocking the public footpath. Jon Beale, OCC Countryside Service, had been notified and is to undertake a site assessment.</p>	JD
<p>122. BARONSHURST SEWAGE LEAK – Thames Water had been notified.</p>	
<p>123. HIGH STREET TREES (next to Crown PH): OCC had been asked to pollard.</p>	
<p>124. CHALGROVE BAND: The Parish Council await the equipment inventory. The Clerk is to obtain the original.</p>	JD
<p>125. CFAG: It had not yet been ascertained who the remaining flood group committee members were.</p>	JD
<p>126. MATTERS UNRESOLVED: Energy Audit, Chalgrove Mill Meeting, High Street Willows, Mill Lane Passing Places, Office PC Cleanse, Baronshurst Oil Tanks, Damages Claim, The Green land ownership, Car Park Planning Permission, MUGA lighting grant, Footpath 8 works.</p>	
<p>127. FINANCE: The accounts were not ready for approval by full Council.</p>	
<p>128. NEWSLETTER: The draft newsletter had been distributed to all Councillors and the required amendments were discussed. The cost of printing, at £220.00, was approved; proposed Cllr. Pritchard, seconded Cllr. Turner, agreed by all.</p>	JD
<p>129. NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE: A Community Consultation on site criteria had been held on the 10th June. (a) Flood risk assessments are to be undertaken on all proposed sites (b) Questionnaires are to be distributed to all households in September.</p>	
<p>130. NEIGHBOURHOOD ACTION GROUP: A meeting had been held on the 21st May; (a) A 'day of action' is to be held in Chalgrove with the Police asking residents to sign up to the Neighbourhood Watch scheme (b) Local Village issues were discussed, including drug concerns, speeding, dog fouling, and hare coursing.</p>	

<p>131. COMMUNICATION: The draft Communication and Engagement Strategy was approved by all. The working group is to consist of Cllrs. Earle, Nabb and Maton and is to meet quarterly.</p> <p>132. COMMUNITY ASSETS: The Localism Act had introduced the Community Right To Bid allowing Parish/Town Councils and defined organisations the right to nominate assets which, if due to be sold, allows the local community to prepare and make a bid for the asset on the local market. Applications are to be made to nominate Chalgrove assets; The Red Lion Inn, The Crown PH, The Lamb PH, the Post Office, John Hampden Hall, Bypass allotment site, Mill lane allotment site, Lamb allotment site, Village Hall complex, recreation grounds, Community Centre.</p> <p>133. EMERGENCY PLANNING: A Committee meeting is to be held to review the draft Emergency Plan and to organise a public meeting.</p> <p>134. WORKS & ORDERS: The Clerk discussed the works and orders requiring approval. <u>Completed</u> Crockery samples, fitness equipment repairs, bench installation. <u>Awaiting Completion</u> Speed bump replacement, bollard replacement, play area gate repairs. <u>Awaiting Approval</u></p> <p>(a) Quotations had been obtained for CCTV within the Village Hall car park. Grant opportunities are to be investigated.</p> <p>(b) The cost of repairing the Youth Centre door and Village Hall window, at a maximum of £250, was approved; proposed Cllr. Ace, seconded Cllr. Reynolds, agreed by all.</p> <p><u>Quotations Required</u> MUGA light repairs, Frost bench/seat installation, roof replacement, air conditioning maintenance, window repair, brickwork repair, shower repairs, Village Hall toilet and kitchen refurbishment, new gate and repaired entrance to the recreation ground, Village Hall storage space extensions, guttering repairs.</p> <p>CORRESPONDENCE:</p> <p>135. <u>A local resident</u> wrote to advise the Parish Council of the effluent being discharged into the Pyrton Stream which leads in the watercourse. It was noted that the EA and Thames Water were aware of the situation.</p> <p>136. <u>OCC</u> had notified the Parish Council of their Local Transport Plan consultation, ending on the 1st August.</p> <p>137. <u>Chalgrove British Legion</u> are to hold a Lights Out ceremony on the 4th August to commemorate the centenary of the First World War.</p> <p>138. <u>Chalgrove Scouts</u> had invited the Parish Council to their AGM and rounders match on the 17th July.</p> <p>139. <u>A local resident</u> had written with her concerns regarding parking at Brookside. Due to lack of parking spaces people had become aggressive in their dealings with one another, and she noted that a larger car park or garages were required. SOHA had been contacted and responded to report that there are no plans to extend the existing car park or to provide additional parking. They are to be contacted again to ask that they do consider enlarging the car park.</p> <p>140. <u>Residents</u> had reported markings on the road between Quartermain and 87 High Street. Neither Highways, SSE or Thames Water were aware of what they are for.</p> <p>141. <u>SSE</u> had written to report that they no longer wished to install extra electricity cables across the recreation ground, but proposed reinforced cabling on the overhead line from Newington into Chalgrove with larger underground cables along the existing route. The Parish Council await the route plan.</p> <p>142. <u>Blood donor sessions</u> had been cancelled in Chalgrove due to a lack of funds. The Parish Council await information on where local residents will be expected to attend.</p> <p>143. <u>OCC</u> wrote to request whether the Parish Council required a bag of salt in preparation for the winter. It was established that the salt was not required.</p> <p>144. <u>SODC's Housing Allocation consultation</u>, closing on the 23rd July, explores the options available for the placement of additional homes.</p>	<p>JD</p> <p>JD</p>
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<p>145. <u>Ms. Julie Quarrell</u>, Chalgrove Primary School Headteacher, is due to attend the September meeting to discuss community links and opportunities.</p> <p>146. <u>A member of the Youth Club Committee</u> had requested that the gated area be locked, due to near accidents by footballers carrying goal posts. The Cavaliers had been asked not to use the gated area as a means of access to the recreation ground and it was therefore agreed by all that no locks were required.</p> <p>147. <u>OCC</u> wrote to advise of the consultation to alter the upper age limit at Icknield Community College to establish a Sixth Form. Chalgrove Parish Council are to write in agreement with the proposal.</p> <p>148. <u>The Parish Council had been invited</u> to attend OCC's meeting regarding their transport vision. Cllr. Pritchard is to attend.</p> <p>149. <u>Following the lack of Tennis opportunities</u> from CTA, the Parish Council are to formally cancel their 7 year contract. Further opportunities with other organisations are to be investigated.</p>	<p>AP</p> <p>JD</p>
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150. PLANS (Parish Council decision only):

P14/S1861/HH	24 Chibnall Close	Two storey side and single storey front extension. APPROVED
P14/S1734/FUL	Solar Farm (land behind Warpsgrove Lane)	Development of Solar Farm REFUSED

151. DECISION NOTICES FROM SODC:

- 18 Rupert Close – Single storey extension and porch – GRANTED
- 19 Brinkinfield Road – Flat roof side dormer extension – GRANTED
- 9 Chapel Lane – 2 storey side extension – GRANTED
- 5 Chibnall Close – Single storey rear extension – GRANTED
- Mill Lane – development of 2 houses - REFUSED

152. MONTHLY POLICE REPORT: No report received.

153. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner provided a report on (a) SODC email alerts (b) Online hubs (c) Didcot Power Station (d) Grant opportunities.

154. REPORT FROM THE COUNTY COUNCILLOR: Cllr. Harrod's report had not yet been received.

155. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: The play area inspection had not yet been completed.

ACCOUNTS:

156. Two cheques had been signed outside of full Parish Council meeting; 005151 to 005152.

157. ACCOUNTS SANCTIONED FOR PAYMENT:

005151	The Final Touch – plumbing repairs	£40.00
005152	John Hampden Hall Charity – hall hire	£39.50
005160	N. Kerridge – youth work	£507.00
005161	B. Murphy – youth work	£104.00
005162	D. Mephram – gate caretaking	£80.00
005163	P. Hall – groundsman	£2187.26
005164	SODC – rates	£464.00
005165	BT – 4 lines	£289.98
005166	Thames Water – hall complex and allotments	£118.51
005167	TalkTalkBusiness – web hosting	£62.80
005168	BCB – grass cuts	£420.12
005169	Sage UK – payroll software	£192.00
005170	Total Gas & Power – gas supply	£252.62
005171	Viking Direct – office supplies	£148.36
005172	H. Ace – expenses	£24.96

ANY OTHER BUSINESS

158. Cllr. Collins reported that street lamp (no. 1), Bower End, was day burning.	JD
159. Cllr. Ace reported that work is required to the overhanging hedges and trees on Mr.	JD

Brown's land next to the Doctors Surgery. 160. Cllr. Reynolds reported a water leak outside the shops. 161. Cllr. Reynolds reported hedgerows and trees on the High Street and Marley Lane which needed to be cut back by the property/land owner. 162. Cllr. Turner that the Children's Centre had received a 2% cut in their budget.	JD JD
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Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

163. KNIGHT'S ACCESS: Cllrs. Pritchard and Reed discussed their meeting with the solicitor.	AP, RR & JD
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Inclusion of the public: *The public were no longer excluded.*

DATES:

Youth Club Management Committee, 10th July, 6.30pm, Youth Centre
 Planning, 17th July, 7pm, James Martin Room
 Emergency Plan, 17th July, 7.30pm, James Martin Room
 Parish Council Meeting, 4th September, 7.30pm, James Martin Room
 Roles & Responsibilities, 15th September, 7pm, TBC

The meeting closed at 9.51pm

Signed: Chairman