

CHALGROVE PARISH COUNCIL

A MEETING of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 2nd July 2015.**

Present: Cllr. A. Pritchard, Chairman Cllr. P. Collins
 Cllr. R. Reed, Vice-Chairman Cllr. J. Nabb
 Cllr. D. Turner, also Dist.Cllr Cllr. A. Maton
 Cllr. K. Batley Cllr. A. Dudley
 Cllr. B. Gray Cllr. B. Wilson
 Cllr. T. Ace

Cllr. S. Harrod, County. Cllr

Apologies Accepted: Thames Valley Police

Not present: n/a

Members of the public: 2

Police: n/a

95. The minutes of the meeting held 4th June 2015 were approved and then signed by the Chairman; proposed Cllr. Nabb, seconded Cllr. Gray, agreed by all.

PUBLIC SESSION

96. The property owner of 1 Mill Lane spoke of their planning application P15/S1795/FUL. At a Planning Committee meeting held on the 18th June, the Parish Council had objected to the proposal to erect one detached dwelling because the state of the historic culvert had not been dealt with. The property owner reported on the plans to install a new culvert, parallel with the historical one, and detailed that the square meterage of the proposed dwelling is significantly less, by approximately 50%, than the square meterage of the existing outbuildings which would be demolished. It was proposed that the Parish Council reverse the objection, and approve the planning application. A vote was taken, and the planning application is to be approved by majority vote.

MATTERS ARISING:

97. SPEEDING: (a) Councillors, volunteers and PCSO. James Hopkin are to use the Speed Indication Device (SID) in Chalgrove during July. (b) Cllrs. Turner and Nabb to visit Garsington to look at their SID.	(b) JN & DT
98. VANDALISM & ASB: (a) Recreation ground bins had been used for household waste, increasing the cost of waste removal. (b) Litter on the recreation ground had increased and an article is to be placed in the LINK, and on the Parish Council email updates. (c) The Mill lane allotments had been broken into for a second time with two lawnmowers stolen. It was noted that all equipment is left on site at the tenant's own risk, and that in the event of theft each victim should make a Police report. (d) A post had been removed from the top barrier on the skate park and is to be replaced as soon as possible. (e) The dog bin on the 'top rec' had broken, causing dog owners to leave bags of dog mess on the floor. Signage is to be put up directing dog owners to the nearest dog bin, 50 metres away.	(b) JD (d) JD & BW (e) JD
99. TENNIS: (a) The Clerk had written to all those interested in starting a Tennis Club. A meeting is to be arranged following their responses. (b) The tennis nets are to be inspected as soon as possible.	(a) JD (b) AP & BW
100. WAR MEMORIAL ASSESSMENT & GRANT: An assessment of the war memorials is to be undertaken by Harri-Stone Masonry Limited.	
101. MILL LANE VERGES: A site meeting is to be arranged to discuss exactly what works are required to the damaged verges.	JD, AP & RR
102. FOOTPATHS: (a) The hole in the High Street footpath, near the Rupert Close steps, had reported again to OCC and Highways. (b) A large footpath hole opposite 116 High Street had	

<p>been reported to OCC.</p> <p>103. CAR PARK NEXT TO CROWN P.H.: Signage had been erected, by Greene-King, outside the Crown PH, stating that the car park was for patrons only. Due to the car park being owned by the Parish Council, for public use, the sign had been removed and will be returned to the Crown PH or Greene-King.</p> <p>104. B480 CLOSURE: The Clerk had written to Thames Water and Highways regarding the lack of vital communication regarding road closures, no responses had been received. The Chairman is to write a letter to both authorities.</p> <p>105. DRAINAGE: It was noted that the blocked drain at the corner of High Street and Baronshurst Drive had been repaired. If further faults occur, photos are to be taken and sent to Thames Water, Highways and the Environment Agency.</p> <p>106. STREET LIGHTS: All street light faults had been reported, including the lamp at Bower End owned by Sovereign.</p> <p>107. SCHOOL TREES: The school trees had been cut back, following the Clerk's correspondence.</p> <p>108. MATTERS UNRESOLVED: Guides Land at Hardings, Chalgrove Post Office, Stable Planning Permissions at Mill Lane, Local Council Award, Mill Lane road sign, Berrick Road flooding report, Energy audit, Chalgrove Band equipment list.</p> <p>109. MATTERS ON HOLD: The Green land ownership, clearance of footpaths 5&6, parked cars outside the Post Office, Community Service street cleaning.</p> <p>110. FINANCE: <u>Internal Audit</u> Mr. Terry Fisher had completed the internal audit, for the 2014/2015 financial year, on the 22nd June 2015. His report showed that appropriate accounting records and adequate internal controls had been kept throughout the year. The Parish Council reviewed the internal control comments, and the 2014/2015 accounts at a Finance Committee meeting on the 25th June 2015. <u>2014/2015 Accounts</u> (a) All Councillors approved the Parish Council accounts for the year 2014/2015; proposed Cllr. Pritchard, seconded Cllr. Batley, agreed by all. (b) All Councillors certified that the accounting statement in the Audit Return, for the year ending 31st March 2015, presented fairly the financial position of the Council and its income and expenditure. (c) Section 1 and 2 of the Annual Return were completed and signed by the Chairman and Clerk. (d) The Annual Governance Statement, Audit Return, was completed and signed by the Chairman and Clerk.</p> <p>111. NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE: Cllr. Nabb had provided an update on the work completed by the NDP Committee. A public meeting had been held in order for residents to express a preference and make comments on the shortlisted sites; CHAL 1,10&11 and CHAL 7. All comments will be reviewed by the NDP Committee and passed to the developers for comment, if required. The information from the survey and public meeting, along with all previous information and criteria, will feed into the process when producing the plan. The referendum, planned towards the end of the year, will allow every eligible resident of the Parish to vote on the plan, a yes vote of more than 50% will mean that the plan is made.</p> <p>112. YOUTH CLUB COMMITTEE: A Committee meeting had been held on the 11th June and minutes are available from the Parish Council office. <u>Oxfordshire Youth</u> The Committee proposed that the Oxfordshire Youth membership be increased to 'full membership' at an extra cost of £40. The extra cost was approved; proposed Cllr. Batley, seconded Cllr. Maton, agreed by all. <u>Other matters discussed</u> included new volunteers, volunteers summer party, first aid training, drug/alcohol awareness workshops, Oxfordshire Youth activities, sleepovers, later closing times on Wednesday during the summer holidays, Fun Day event, Youth Club WIFI, equipment required, repairs required, finances, and Youth Worker reports.</p> <p>113. COMMUNICATION COMMITTEE: The Clerk is to finish drafting the new website, to be discussed further at the Communication Committee meeting on Saturday 18th July.</p> <p>114. RECREATION COMMITTEE: Updates were provided by the Clerk: (a) The Cavaliers</p>	<p>JD</p> <p>JD & AP</p> <p>JD</p>
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P15/S1431/HH	30 Brinkinfield Road (amended plan)	Single storey extension, part conversion of garage, removal of balcony, parking provision APPROVED
P15/S2039/LB	37A High Street (LB)	Removal of existing boiler system, and replacement. Internal wall works with modern extension APPROVED
P14/S3816/O	Land off Mill Lane	Erection of 5 houses with associated parking and swales REFUSED
P15/S1795/FUL	1 Mill Lane	Demolition of existing outbuildings, erection of detached dwelling with garage APPROVED, following original objection
P15/S1568/HH	36 High Street	Demolition and removal of conservatory. Single storey rear extension APPROVED
P15/S1804/RM	Monument Bus. Park	New two-storey B1 use class buildings, and parking APPROVED with comments

126. DECISION NOTICES FROM SODC:

None

127. MONTHLY POLICE REPORT: None

128. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner reported on: (a) The new SODC offices at Milton Park. (b) SODC's Homelessness Strategy consultation. (c) Changes to sports clubs rate relief. (d) Changes to proposals for the Orchard Centre in Didcot; to include 24 shops, 6 restaurants and over 500 jobs. (e) A planning inspector has been appointed to examine SODC's Local Plan. (f) An Education & Training Open Evening for young people not suited to mainstream schools/colleges is to take place on the 8th July.

129. REPORT FROM THE COUNTY COUNCILLOR: Cllr. Harrod reported on: (a) OCC's review of Children's Centres which may affect Chalgrove. A consultation is to take place in autumn. (b) The need for an increase in families willing to foster. (c) The recruitment of shared lives carers; young people living with older people. (d) Better Broadband. (e) Repairs required to the Brookside footpath. (f) Speeding.

130. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: The Parish Council discussed the vandalised matting in the over 8s play area. Playdale had been contacted and chased.

ACCOUNTS:

131. No cheques had been signed outside of meetings.

132. ACCOUNTS SANCTIONED FOR PAYMENT:

005442	D. Mepham – gate caretaker	£80.00
005443	P. Hall – groundsman	£500.00
005444	P. Hall – groundsman	£500.00
005445	P. Hall – groundsman	£258.95
005446	Lynx DPM – printing	£240.00
005447	Total Gas & Power – gas supply	£182.36
005448	SODC – rates	£472.00
005449	Go Ride CIC – bus subsidy	£110.63
005450	T. Ace – expenses	£51.20
005451	BCB – grass cutting	£420.12
005452	TalkTalkBusiness – web hosting	£67.00
005453	Viking Direct – office & cleaning supplies	£278.88
005454	Wilmots & Co – legal costs	£13344.00
005455	Thames Water – allotment & V Hall water	£170.48
005456	J. Nabb – expenses	£26.00
005457	N. Kerridge – youth work	£546.00
005458	B. Murphy – youth work	£104.00
005459	AssistUK – financial assistant	£370.00

ANY OTHER BUSINESS

133. Cllr. Turner discussed the teacher exchange between Chalgrove Primary School and a school in South Africa.

<p>134. Cllr. Maton reported that he is to donate cups and saucers to the Village Hall. 135. Cllr. Reed queried why 4 flats at the Acreage are empty and boarded up. Cllr. Turner reported that there had been no interest from over 60s, and that SOHA will rent them out as and when they receive applications. 136. Cllr. Reed requested further information on when SSE intend to do cable work in the village. The Clerk is to contact SSE.</p>	
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Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

<p>137. CHALGROVE PARISH COUNCIL Vs KNIGHTS LEGAL CASE: Ms. Cathy Earle had provided a report which spoke of the preparations in place for the Tribunal to be held Tuesday 7th July – Thursday 9th July. 138. HR COMMITTEE: (a) The Pavilion Cleaner vacancy had been filled internally. (b) Cllrs. Nabb and Pritchard had undertaken the Clerk’s performance review; objectives had been set for both the Clerk and Parish Council, and it was agreed that the office would close each year on the 2nd and 3rd week of August to ensure that holidays would be taken.</p>	
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Inclusion of the public: *The public were no longer excluded.*

- DATES:**
18th July, Communications Committee, Red Lion, 12.30pm
23rd July – Planning Committee, James Martin Room, 7pm
23rd July – Emergency Plan Committee, James Martin Room, 7.15pm
6th August – Cheque signing & Planning, James Martin Room, 7.30pm
20th August – Planning Committee, James Martin Room, 7pm
3rd September – Parish Council Meeting, James Martin Room, 7.30pm

The meeting closed at 10.17pm

Signed: Chairman