

CHALGROVE PARISH COUNCIL

AN ANNUAL GENERAL MEETING of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 1st May 2014.**

Present:

Cllr. A. Pritchard, Chairman	Cllr. P. Collins
Cllr. K. Batley, Vice-Chairman	Cllr. J. Nabb
Cllr. D. Turner	Cllr. C. Earle
Cllr. B. Gray	Cllr. A. Maton
Cllr. R. Reed	Cllr. P. Reynolds
Cllr. T. Ace	

Apologies Accepted: n/a

Not present: n/a

Members of the public: 2

Police: n/a

1. Following the resignation of Mrs. C. Fowler, permission had been granted by SODC to co-opt, and two applicants had been interviewed. A decision had been made to co-opt Mr. Peter Reynolds as Parish Councillor for Chalgrove Parish Council. Cllr. Reynolds signed the Declaration of Acceptance of Office.

2. ELECTION OF CHAIRMAN: Cllr. Pritchard was unanimously re-elected as Chairman; proposed Cllr. Gray, seconded Cllr. Collins, agreed by all.

3. ELECTION OF VICE-CHAIRMAN: Cllr. Batley stood down as Vice-Chairman. Cllrs. Collins and Reed stood for the position and a vote was taken. Cllr. Reed was elected as Vice-Chairman; proposed Cllr. Pritchard, seconded Cllr. Batley, agreed by the majority.

4. RECONSTITUTION OF COMMITTEES:

Allotments: Cllrs. Pritchard, Reed, Ace, Batley and Gray and Mr. Webb, Mr. and Mrs. Wilson and Mr. Shorter.

Footpaths & Lighting: Cllrs. Pritchard, Reed, Turner, Ace, Collins, Maton and Reynolds.

Finance: Cllrs. Pritchard, Reed, Batley, Gray, Ace, Earle and Nabb.

Human Resources: Cllrs. Pritchard, Reed, Earle, Collins and Nabb.

Planning: Cllrs. Pritchard, Reed, Batley, Gray, Earle, Collins and Reynolds.

Recreation: Cllrs. Pritchard, Reed, Ace, Turner, Gray, Nabb and Reynolds.

Village Hall: Cllrs. Pritchard, Reed, Gray, Maton, Collins and Earle with Miss. Lomas, Mrs Jefferies and Mr. Godfrey.

Youth Club Management: Cllrs. Pritchard, Reed and Turner with Mr. Final and Mrs. Potter.

Emergency Planning: All Councillors. (Sub Committee to produce plan: Cllrs. Pritchard, Reed, Nabb, Maton and Reynolds).

Neighbourhood Development Plan Committee: Cllrs. Pritchard, Reed, Nabb, Maton and Turner.

Chalgrove Charity Trustees: Cllrs. Batley, Gray and Reed with Mrs. Ace, Mrs. Davidson, Dr. Neale and Rev. Cohen as ex-officio.

Age Concern Trustees: Cllrs. Pritchard, Batley and Reynolds.

All members of Committees and Council representatives on the Trustees were proposed by Cllr. Pritchard, seconded by Cllr. Earle, agreed by all.

5. The minutes of the meeting held on 3rd April 2014 were amended, approved and then signed by the Chairman; proposed Cllr. Reed, seconded Cllr. Gray, agreed by all.

PUBLIC SESSION

6. Ms. Jan Russell and Ms. Janet Lynam, Chalgrove Flood Alleviation Group, were presented with the Crookston Shield award and a £50 donation for their valuable service in the Village during the past year.

MATTERS ARISING:	
7. BUS SERVICES: (a) Cllr. Turner reported on the T1 bus service, where it was felt that service had improved and there is to be a timetable change effective from the 9 th June. (b) Cllr. Pritchard reported on the Five Villages Bus Meeting, with Thames travel, to raise concerns regarding service issues. (c) Cllr. Turner had attended a Go Ride meeting whereby discussions took place regarding the proposed Lewknor service. (d) Cllr. Turner reported that the 125 service was operating well.	
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9. VANDALISM & ASB: (a) Drug concerns had prompted a meeting to be organised between Thames Valley Police and local residents, taking place on the 11 th May. The Clerk and Cllr. Maton are to attend in order to report back at the next meeting. (b) A wooden bollard had been knocked down at the Crown PH car park. The groundsman is to replace immediately. (c) Young people had been spoken to regarding sitting in the Village Hall entrance foyer and wrapping the play area swings around the top bar. Both issues are occurring far less.	(a) AM & JD (b) JD
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18. HIGH STREET BUS STOP: Following Thames Valley Police's request to have the bus stop outside the Crown PH removed, the Parish Council discussed the proposal thoroughly. It was decided that the bus stop would not be removed, nor altered, as it was felt that rather than solve the antisocial behaviour it would merely move the behaviour elsewhere.	
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20. MILL LANE SOLAR FARM: It was noted that work had not been undertaken on the damaged verges, and the developer is to be chased.	JD

<p>21. MATTERS UNRESOLVED: Insurance Claim, Energy Audit, Chalgrove Mill Meeting, Chalgrove Band Equipment, High Street Willows, Mill Lane Passing Places, Office PC Cleanse, Baronshurst Oil Tanks, Damages Claim, The Green land ownership, Maintenance of the Guides land at Hardings, Car Park Planning Permission.</p> <p>22. NEWSLETTER: Articles are to be submitted to the Clerk as soon as possible.</p> <p>23. NEIGHBOURHOOD PLAN COMMITTEE: Cllr. Nabb reported on the actions undertaken by the Committee: (a) A questionnaire was in the process of being formed, to be sent out to all households. (b) Four companies had been asked to provide a quotation to assess flood risks on all proposed sites. (c) A open public meeting is to be held on the 17th May to build the criteria on which every site will be assessed. (d) A information stall will be held at the Chalgrove Village Festival.</p> <p>24. STANDING ORDERS: The revised Standing Orders were adopted by Full Council; proposed Cllr. Pritchard, seconded Cllr. Collins, agreed by all.</p> <p>25. FINANCIAL REGULATIONS: The revised Financial Regulations were adopted by Full Council; proposed Cllr. Earle, seconded Cllr. Reed, agreed by all.</p> <p>26. YOUTH CLUB MANAGEMENT COMMITTEE:</p> <p>(a) A Committee meeting had taken place and matters discussed included (i) an event had been reorganised to thank those who had provided funding for the new pool table (ii) the Clerk is to attend the Primary School in order to invite the Year 6s to attend Youth Club as from the start of June.</p> <p>(b) A report had been made regarding the alleged misuse of the facility by a hirer. Queries had been made and it is now understood that it was unlikely that misuse took place.</p> <p>27. WORKS & ORDERS: The Clerk discussed the works and orders requiring approval.</p> <p><u>Completed</u> Boiler maintenance.</p> <p><u>Awaiting Completion</u> Crockery samples, grass rolling/seeding, Play Area gate repairs.</p> <p><u>Awaiting Approval</u></p> <p>(a) The cost of replacing the current speedbump at The Green with a tarmac version, at £390 ex VAT, was approved; proposed Cllr. Gray, seconded Cllr. Reed, agreed by all.</p> <p>(b) The cost of installing benches and seats at Janes Meadow, at £960, was approved; proposed Cllr. Pritchard, seconded Cllr. Ace, agreed by all.</p> <p><u>Quotations Required</u> MUGA light repairs, Village Hall CCTV, Frost bench/seat installation, roof replacement, air conditioning maintenance, window repair, brickwork repair, gate repairs, crockery, shower repairs, Village Hall toilet and kitchen refurbishment, new gate and repaired entrance to the recreation ground, Village Hall storage space extensions, guttering repairs, bollard repairs at the Crown PH.</p>	<p>ALL</p>
<p>CORRESPONDENCE:</p> <p>28. <u>Thames Chiltern District Scouts</u> wrote to invite the Parish Council to their AGM.</p> <p>29. <u>A Local Mother</u> had written with concerns regarding the parked cars outside the Post Office and Village shop due to the dangers of accessing the shops with pushchairs or young children. Having requested that there be white lines painted to create a footpath it was reconfirmed that it was not possible as it is not a legitimate footpath. A message is to be placed within the newsletter requesting that drivers take more care.</p> <p>30. <u>Thames Valley Police</u> are to hold a special Have Your Say for all villages surrounding Stadhampton, at the Summit petrol station on the 9th May.</p> <p>31. <u>The Headmistress of Chalgrove Primary School</u> had written to request that she be able to meet with the Parish Council towards the end of the year to discuss community links, challenges and opportunities. She is to be invited to the September Parish Council meeting.</p> <p>32. <u>A Local Resident</u> had written to request that the Parish Council did not hold any important meetings during Holy Week. The request was noted.</p> <p>33. <u>Overhanging Trees at Quartermain Road were discussed.</u> The matter is to be resolved privately between residents.</p> <p>34. <u>Oxfordshire Association of Local Councils</u> had written to invite the Parish Council to their</p>	<p>JD</p> <p>JD</p>

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36. PLANS (Parish Council decision only):

P14/S1083/FUL	Mill Lane	Development of 2 new houses. APPROVED with notes
P14/S1203/HH	19 Brinkinfield Road	Erection of flat roof extension APPROVED

37. DECISION NOTICES FROM SODC:

None

38. MONTHLY POLICE REPORT: No report had been submitted.	
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39. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner reported on (a) Grant opportunities (b) Neighbourhood Plan referendum results for Woodcote (c) Garden waste collections (d) Recycling Rates and (e) Core Strategy Housing Allocation figures.

40. REPORT FROM THE COUNTY COUNCILLOR: Cllr. Harrod had provided a report detailing (a) OCC cost savings (b) the City Deal (c) Broadband (d) Flooding (e) Education and (f) the Budget.

41. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: All areas had been checked by Cllr. Ace: (a) Fitness equipment awaits repairs (b) Play area gates await repairs (c) Play area plaques had been erected (d) Following no further correspondence from SSE, the bench near the Pavilion is to be put back in place (e) Cllr. Ace is to create a new rota for play area checks (f) Trees had been broken at the Jubilee Walk.

ACCOUNTS:

42. All Councillors had been provided with the financial figures and budgets.

43. Three cheques had been signed outside of full Parish Council meeting; 005105 to 005107.

44. ORCC Hall Affiliation, at a cost of £30, was approved; proposed Cllr. Pritchard, seconded Cllr. Turner, agreed by all.

45. ACCOUNTS SANCTIONED FOR PAYMENT:

005105	Giles Insurance Brokers – youth club insurance	£88.71
005106	Wilmots & Co – legal fees	£4690.51
005107	B. Wilson – rat poison	£26.99
005114	Cancelled Cheque	
005115	SODC – rates	£464.00
005116	N. Kerridge – youth work	£429.00
005117	B. Murphy – youth work	£130.00
005118	P. Hall – groundsman	£1238.50
005119	Total Gas & Power – gas supply	£279.02
005120	TalkTalkBusiness – web hosting	£62.80
005121	Berinsfield Community Business	£205.92
005122	Chalgrove Flood Alleviation Group – donation	£50.00

ANY OTHER BUSINESS

46. Cllr. Pritchard reported that a resident had requested whether bluebells may be planted in Janes Meadow. Permission was denied, but it was suggested that they be planted within the fruitful hedging via the CWaCS team.

47. Cllr. Collins reported that the Fish & Chip van had repeatedly parked on the footpath. They are to be asked not to in future.

48. Cllr. Collins spoke of the urgency to repair the various potholes outside the village shops. The County Council are to be contacted again.

49. Cllr. Ace queries the Council's legal position regarding the presence of rats at the allotments. Enquiries are to be made.

50. Cllr. Reynolds spoke of the parades and services being held in August to mark the 100th anniversary of the outbreak of the First World War.

51. Cllr. Maton spoke of the need to assess the trees on the recreation ground behind Chibnall Close.

52. Cllr. Earle reported that the Guides land at Hardings was in need of more work. They are

JD

JD

TA & JD

TA & JD

JD

to be instructed to clear the area immediately. 53. Cllr. Pritchard spoke of her attendance at the St George's day parade and how proud she was of the 1 st Chalgrove Scouts. Letters of congratulations are to be sent.	AP & JD
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Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

54. KNIGHT'S ACCESS: Discussions took place regarding the alleged access rights for horses and vehicles across the recreation ground.	
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Inclusion of the public: *The public were no longer excluded.*

DATES:

- Youth Club Committee, 8th May, 6pm, Youth Centre
- Planning Committee, 15th May, 7pm, James Martin Room
- Footpaths & Lighting Committee, 15th May, 7.30pm, James Martin Room
- Joint User Agreement, 29th May, TBC
- Parish Council Meeting, 5th June, 7.30pm, James Martin Room

The meeting closed at 10.18pm

Signed: Chairman

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48. Cllr. Collins spoke of the urgency to repair the various potholes outside the village shops. The County Council are to be contacted again.

49. Cllr. Ace queries the Council's legal position regarding the presence of rats at the allotments. Enquiries are to be made.

50. Cllr. Reynolds spoke of the parades and services being held in August to mark the 100th anniversary of the outbreak of the First World War.

51. Cllr. Maton spoke of the need to assess the trees on the recreation ground behind Chibnall Close.

52. Cllr. Earle reported that the Guides land at Hardings was in need of more work. They are

JD

JD

TA & JD

TA & JD

JD

to be instructed to clear the area immediately. 53. Cllr. Pritchard spoke of her attendance at the St George's day parade and how proud she was of the 1 st Chalgrove Scouts. Letters of congratulations are to be sent.	AP & JD
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Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

54. KNIGHT'S ACCESS: Discussions took place regarding the alleged access rights for horses and vehicles across the recreation ground.	
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Inclusion of the public: *The public were no longer excluded.*

DATES:

- Youth Club Committee, 8th May, 6pm, Youth Centre
- Planning Committee, 15th May, 7pm, James Martin Room
- Footpaths & Lighting Committee, 15th May, 7.30pm, James Martin Room
- Joint User Agreement, 29th May, TBC
- Parish Council Meeting, 5th June, 7.30pm, James Martin Room

The meeting closed at 10.18pm

Signed: Chairman