

CHALGROVE PARISH COUNCIL

A MEETING of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 3rd September 2015.**

Present: Cllr. A. Pritchard, Chairman
Cllr. R. Reed, Vice-Chairman
Cllr. D. Turner, also Dist.Cllr
Cllr. K. Batley
Cllr. T. Ace

Cllr. P. Collins
Cllr. J. Nabb
Cllr. A. Dudley
Cllr. B. Wilson

Cllr. S. Harrod, County Cllr

Apologies Accepted: Cllrs. Gray & Maton, Thames Valley Police

Not present: n/a

Members of the public: 6

Police: n/a

143. The minutes of the meeting held 2nd July 2015 were approved and then signed by the Chairman; proposed Cllr. Batley, seconded Cllr. Ace, agreed by all.

144. The minutes of the meeting held 6th August 2015 were approved and then signed by the Chairman; proposed Cllr. Ace, seconded Cllr. Reed, agreed by all.

PUBLIC SESSION

145. Mr. Martyn Lynam, Chalgrove Flood Alleviation Group Chairman, gave a presentation on The Chalgrove Flood Map Challenge on behalf of CFAG and a group of residents within Mill Lane. He reported the difficulties faced due to the current flood maps not being accurate. The presentation is to be repeated and discussed further at a multi-agency meeting to include CFAG, Parish Council, SODC, OCC, and the EA.

MATTERS ARISING:

146. 1 MILL LANE – P15/S1795/FUL: Following the July meeting, where it was agreed to reverse the original objection to the planning application, CFAG had written with their concerns and objections to the change in decision. The matter had been closed and no further comments were made.

147. SPEEDING: (a) PCSO Hopkin had assisted six Councillors and volunteers using the SID (Speed Indication Device) for the first time. 5 cars were reported as travelling over 30mph by the Surgery, and their details are added to a national database. The team are scheduled to have regular access to the SID and intend to use it at various locations throughout the village. (b) Cllrs. Turner and Nabb reported on the SID used in Garsington; a device which flashes if going over a particular speed and records the data, at a cost of £3700 ex VAT. It was proposed that further discussions take place when setting the precept for the next financial year.

148. VANDALISM & ASB: The tennis nets had been vandalised and are to be repaired immediately.

149. TENNIS: A meeting is to be arranged with all those interested in creating a Tennis Club.

150. WAR MEMORIAL ASSESSMENT & GRANT: Harri-Stone Masonry Ltd. had been chased for their assessment results.

151. MILL LANE VERGES: No further comments had been received regarding the damaged verges at Mill Lane.

152. FOOTPATHS: The Parish Council await several footpath repairs and OCC had been chased.

153. ROAD CLOSURES: Following concerns that the Parish Council had not been informed of the B480 road closure at Cuxham, assurances had been made by OCC Highways that it would not happen again. It was reported that the Parish Council had subsequently not been

AP & BW

JM

JM

JM

made aware of the B480 road closure at Chiselhampton. Highways are to be notified.	JM
154. SCHOOL TREES: Works are required to the many overhanging school trees. It was agreed by all that the Parish Council groundsman immediately cut the ones which could potentially cause danger, and the school be contacted to undertake the remaining work required.	JM
155. STABLE PERMISSION AT MILL LANE: Ms Clare Merritt, SODC, had written with an update; the land had been assessed and a planning application was required for material change of use. The land owner is in the process of completing all required paperwork.	JM
156. THE GREEN LAND OWNERSHIP: The Clerk is to undertake a brief presentation in order to update all Councillors on the present position.	JM
157. FINANCE COMMITTEE: (a) An audit debrief had been scheduled for the 18 th September. (b) Following the approval of the accounts at the previous full meeting, all paperwork had been sent to BDO, the external auditor. (c) The cost of upgrading the Sage accounts software, at £500 ex VAT, was approved on condition that the internal auditor approved the software; proposed Cllr. Pritchard, seconded Cllr. Nabb, agreed by all.	(c) JN & JM
158. BETTER BROADBAND: Details of the Better Broadband scheme had been published on the Parish Council Facebook page, the weekly emails, and within the LINK. Positive messages had been received from the village which are to be passed to those involved at OCC.	JM
159. SUBSIDISED BUS REVIEW: A consultation, which affects the T1 bus service, is due to end on the 14 th September and all Councillors and residents are encouraged to take part in order to keep the current level of service.	ALL
160. VILLAGE HALL: Following the removal of all equipment by the Pavilion Playgroup, an assessment of storage areas is to be undertaken by the Village Hall Committee. All regular hirers are to be informed that such an assessment will take place.	AM & JM
161. CROCKERY DONATIONS: Thanks were given to Cllr. Maton and the Chalgrove W.I. for their recent crockery donations to be used within the Village Hall.	
162. SSE WORKS: Works to install a new electricity cable had started in the village, working from Laurel Close into Brinkinfield Road.	
163. 16 HIGH STREET – HEDGES: A letter had been sent requesting immediate work be undertaken to cut back the hedge to the original verge. It was also reported that the hedgerows at the Church Lane Cottages required cutting back, and the letting agent is to be informed.	JM
164. LAND AT HARDINGS: Correspondence had been received from the SODC Planning Office detailing that the Guides are in current breach of planning application conditions. Further planning applications must be submitted should the Parish Council wish to take over the responsibility and use of the land. The Guides are to be informed of the correspondence and discussions are to be held with various village groups in order to ascertain need.	AP & JM
165. BERRICK ROAD FLOODING: Following correspondence received from OCC, the landowner is to be contacted with regards to his responsibilities surrounding the culvert.	JM
166. MATTERS UNRESOLVED: Chalgrove Post Office, Local Council Award, Mill Lane & Berrick Road road signs, energy audit, Chalgrove Band equipment list.	
167. MATTERS ON HOLD: Clearance of footpaths 5&6, parked cars outside the Post Office, Community Service street cleaning.	
168. NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE: Cllr. Nabb had provided an update on the work completed by the NDP Committee. (a) the Committee had identified their preferred site and had met with the developers to discuss any queries. (b) the Committee are currently writing up the policies to be contained within the Plan. (c) sustainability reports had been sent to the consultees. (d) further discussions are to take place with the surgery and the school with regards to capacity. (e) Cllrs. Pritchard and Nabb had attended a conference and undertaken workshops in policies, future proofing the plan and CIL.	
169. YOUTH CLUB COMMITTEE: <u>Oxfordshire Youth</u> It was reported that the Youth Club is now a full member of Oxfordshire Youth.	

<p><u>Training Costs</u> Discussions took place surrounding the cost of training. Due to monies having been banked for entrance fees, it was suggested that the training costs be taken from the youth club funds rather than the general Parish Council funds; to be discussed further at the next Committee meeting.</p> <p><u>Other matters discussed</u> included the volunteer's party, and the successful installation of WIFI.</p> <p>170. COMMUNICATION COMMITTEE: Discussions took place with regards to required LINK articles and the publishing of a public meeting with John Howell MP on the 1st October.</p> <p>171. RECREATION COMMITTEE:</p> <p><u>Cavaliers FC Goals</u> A Committee meeting had been held to discuss the Cavaliers proposal to store goals on the 'top rec'. The proposal had been approved, by majority vote.</p> <p><u>Markings on Janes Meadow</u> It was reported that two Cavaliers FC team managers had marked out pitches on Janes Meadows with no permission from the Cavaliers FC Committee or the Parish Council; an apology had already been received from the Committee. It was also noted that weed killer had been used on the corners of the pitches. The Cavaliers FC are to be informed that they will be liable for all costs to repair the grass if they undertake any work without permission.</p> <p><u>IOG Report & ROSPA Report</u> All reports are to be distributed to the Committee and discussed at the next Committee meeting.</p> <p><u>Janes Meadow</u> It was agreed that the grass could now be cut, and fertilising quotations are to be obtained.</p> <p>172. VILLAGE HALL COMMITTEE: Following the completion of the works to the Pavilion showers, concerns had been made regarding one wall of tiling where some tiles made a hollow noise when knocked, and the contractor had explained the reasoning behind the works completed. Proposals were made to either (a) not accept the works as complete and request the wall be re-tiled before payment or (b) accept the contractor's 10 year guarantee and liability should any tiles fall off. It was agreed, by majority vote, to accept the tiling works as complete along with the 10 year guarantee. There had been no concerns with the plumbing works.</p> <p>173. EMERGENCY PLAN: The Emergency Plan had been assessed and approved by OCC's Emergency Planning Officer. All Councillors and volunteers are to be contacted and given an edited copy of the plan. A public version will be placed on the website.</p> <p>174. WORKS & ORDERS: The Clerk discussed the works and orders requiring approval.</p> <p><u>Completed</u> Pavilion Showers</p> <p><u>Awaiting Completion</u> Bus shelter painting at Parsnips Lane, tap repairs at the Youth Centre, hedge/tree cutting on Monument Road.</p> <p><u>Awaiting Approval</u> None</p> <p><u>Quotations Required</u> Frost Bench, signage on the recreation ground, brickwork repair at the Village Hall, floor stripping, tile repair and grip replacement within the Village Hall, drain cover replacement in the Village Hall car park.</p> <p><u>On Hold</u> Air conditioning maintenance in the Village Hall, toilet and kitchen refurbishment in the Village Hall, storage extensions in the Village Hall, roof replacement at the Village Hall, grasscrete installation and footpath repair on the recreation ground, MUGA lighting electrical repairs, Jubilee Walk tree replacement.</p> <p>CORRESPONDENCE:</p> <p>175. <u>SODC wrote with details of their Sunday Trading Hours Consultation</u>, ending 10th September.</p> <p>176. <u>Wheatley Park School</u> wrote to ask for a donation. The Parish Council are unable to give a donation at this time.</p> <p>177. <u>ORCC wrote with an invitation</u> to their Village Hall network event, Monday 12th October. Cllr. Pritchard is to attend.</p> <p>178. <u>SODC wrote with details of the next Big Clean</u> and location suggestions are to be sent.</p> <p>179. <u>SODC wrote with an invitation to the Town & Parish Forum</u>, in November. Cllr. Pritchard and the Clerk are to attend.</p>	<p>TA & JM</p> <p>TA & JM</p> <p>JM</p>
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<p>180. <u>Paul Mabbutt, Jennings</u>, wrote with an update surrounding their planning application.</p> <p>181. <u>OCC wrote with their proposal to close at least 3 of the 7 waste recycling centres</u>. The consultation closes on the 5th October and Councillors and residents are urged to take part and submit their objection.</p> <p>182. <u>OCC wrote with their proposal to close some Children's Centres</u>. Cllr. Turner reported that he is to meet with the local County Councillors to discuss the matter further.</p> <p>183. <u>OCC wrote to advise that they are looking at ways to deliver public services differently</u>. Cllr. Nabb is to attend their event on the 21st September.</p> <p>184. <u>SODC wrote with notice that street cleansing payments will cease as from 1st April 2016</u>. Cllr. Turner reported that this had been challenged and will be taken to the next Scrutiny Committee meeting.</p> <p>185. <u>St. Mary's PCC</u> wrote to request their annual donation towards the maintenance of the churchyard. A donation of £1000 was approved; proposed Cllr. Pritchard, seconded Cllr. Collins, agreed by all.</p> <p>186. <u>It was noted that Lendrums Amusements Fair</u> would be on site at the recreation ground between the 6th and 13th September.</p> <p>187. <u>The Chalgrove Scouts Newsletter</u> had been distributed via email to all Councillors, and is available to read at the Parish Office.</p> <p>188. <u>It was noted that all regular Village Hall hirers</u> had been notified that the James Martin Room could not be used on Tuesday evenings due to a yoga class in the main Hall.</p> <p>189. <u>SODC wrote with information about the CTRS grants</u>; future allocations of Council Tax Reduction Scheme grants are not guaranteed from 2016/2017 onwards.</p> <p>190. Cllr. Turner had requested that SOHA carry out clearance work to the brook, between 39 and 53 High Street, as a matter of urgency.</p>	
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191. PLANS (Parish Council decision only):

P15/S2637/HH	17 Flemming Avenue	Rear single storey extension APPROVED
P15/S2746/HH	6 The Springs	Conservatory to rear of property APPROVED

192. DECISION NOTICES FROM SODC:

None

<p>193. MONTHLY POLICE REPORT: Thames Valley Police had provided a report: <u>Calls</u> 13 calls in July, and 25 calls in August, had been received from the Chalgrove area; relating to a total of 18 miscellaneous calls (non urgent, such as broken down vehicles or door to door sellers), 5 reporting suspicious behaviour, 6 fears for welfare, 7 traffic reports and 2 noise complaints.</p> <p><u>Crime</u> There had been 13 reported crimes from the Chalgrove area in July and August; 9 miscellaneous incidents, 2 burglary from dwellings, 1 traffic incident, and 1 theft of vehicle.</p>	
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194. REPORT FROM THE DISTRICT COUNCILLOR: Cllr. Turner reported on: (a) the Sunday Trading Consultation (b) new recycling services (c) affordable home contributions (d) proposed recycling centre closures (e) Oxfordshire green spaces (f) fly-tipping prosecutions.

195. REPORT FROM THE COUNTY COUNCILLOR: Cllr. Harrod reported on: (a) the 2016/2017 budget (b) social care costs (c) household waste strategies (d) road sweepings (e) GCSE & A-Level results (f) A40 strategy (g) bus subsidy consultations (h) Oxford roadworks.

196. REPORT FROM THE PLAY AREA INSPECTION OFFICERS: Cllrs. Pritchard and Wilson had undertaken the assessment. All areas are satisfactory, with some areas to be discussed at the next Recreation Committee meeting.

ACCOUNTS:

197. No cheques had been signed outside of meetings.

198. ACCOUNTS SANCTIONED FOR PAYMENT:

005485	D. Mephram – gate caretaker	£100.00
005486	L. Greenslade – pavilion shower works	£350.89
005492	B. Murphy – youth work	£130.00
005493	N. Kerridge – youth work	£468.00

005494	AssistUK Ltd – financial assistance	£240.00
005495	P. Hall – groundsman	£900.00
005496	P. Hall – groundsman	£358.95
005497	SODC – rates	£472.00
005498	T. Fisher – internal audit	£150.00
005499	J. Nabb – NDP expenses	£26.00
005500	Viking Direct – office supplies	£378.28
005501	BCB – grass cutting	£316.08
005502	Total Gas & Power – gas supply	£85.10
005503	Playsafety Ltd – ROSPA report	£174.00
005504	TalkTalkBusiness – web hosting	£67.00
005505	GoRide CIC – bus subsidy	£110.63
005506	D. Mepham – gate caretaker	£80.00
005507	Shape Up Developments – pavilion shower works	£2840.00

ANY OTHER BUSINESS

199. Cllr. Nabb reported missing curtain hooks in the Village Hall.	JM
200. Cllr. Nabb reported that repairs were needed at the bridge on Footpath 8.	JM
201. Cllr. Dudley noted that there had been complaints regarding the slurry smells. Any complaints are to be made directly to the SODC’s Environmental Services team.	

Exclusion of the public: *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

202. CHALGROVE PARISH COUNCIL Vs KNIGHTS LEGAL CASE: It was reported that there had been no decision made as yet by the judge, following the Tribunal.

Inclusion of the public: *The public were no longer excluded.*

DATES:

- 10th September, 6.30pm, Youth Club Committee, Youth Centre
- 1st October, 7.00pm, The Green land ownership briefing, James Martin Room
- 1st October, 7.30pm, Parish Council Meeting, James Martin Room

The meeting closed at 10.20pm

Signed: Chairman