

## **CHALGROVE PARISH COUNCIL**

A **MEETING** of the Parish Council took place in the Village Hall, Recreation Ground, at 7.30pm, **Thursday 6<sup>th</sup> September 2018.**

**Present:** Cllr. R. Reed, Acting Chair  
 Cllr. D. Turner, also Dist. Cllr.  
 Cllr. B. Gray  
 Cllr. T. Ace  
 Cllr. A. Dudley  
 Cllr. A. Ziemelis  
 Cllr. C. Nixey

**Apologies Accepted:** Cllrs. Pritchard and Nabb

**Not present:** n/a

**Members of the public:** 3

141. In the absence of the Chairman and Vice-Chairman, Cllr. Reed was nominated as Acting Chair of the meeting; proposed Cllr. Gray, seconded Cllr. Dudley, agreed by all.

142. The minutes of the meeting held 5<sup>th</sup> July 2018 were approved and then signed by the Chairman; proposed Cllr. Ace, seconded Cllr. Dudley, agreed by all.

143. The minutes of the meeting held 2<sup>nd</sup> August 2018 were approved and then signed by the Chairman; proposed Cllr. Reed, seconded Cllr. Gray, agreed by all.

### **PUBLIC SESSION**

144. Mrs. Wendy Ace, Chair of the Chalgrove Charities Trustees, spoke of their need for a new secretary. Their chosen nomination is to be brought to the next meeting in order to be approved by full Council.

### **MATTERS ARISING:**

145. COUNCILLOR VACANCY: There had been no applicants for the two vacant positions.

146. SPEEDING: The Parish Council await quotations for the 4 mountings and 1 solar SID. JM

147. VANDALISM & ASB: The Police had been chased for their comments regarding the illegal use of glyphosate within the High Street Memorial Garden, and they had advised that there was little they could do without evidence. Correspondence from the adjacent resident is to be shown to the Police, following the resident's permission to do so. JM

148. PARKING ISSUES:

Brookside (a) The Parish Council await to hear SOHA's proposal for the potential new car parking spaces. (b) There had been no response regarding the 'Residents Only' sign for the current car parking spaces.

Flemming Avenue (a) The Parish Council await the installation of bollards on the green areas at Mill Lane, at the entrance to Flemming Avenue. (b) Correspondence had been received from a Flemming Avenue resident objecting to the installation of bollards and requesting that the grass verges be used as much needed car parking spaces. The Parish Council are to respond to the resident detailing the reasons for installing the bollards. (b) JM

White Lines White lines had been painted on the High Street, at the junction of Chapel Lane, but had not yet been painted on Brinkinfield Road. Highways are to be chased. JM

149. JOINT USER AGREEMENT: A meeting had been requested with the Primary School to approve the amended Joint User Agreements. No dates have been offered as yet.

150. MAY DAY 2017 FESTIVAL COMPLAINT: The Festival Committee had formally responded to the complaint, which had been passed to SODC's Environmental Services. It was agreed that no further action was required.

151. JENNINGS FAMILY DAY: Cllr. Turner reported that the event was successful.

152. MATTERS UNRESOLVED: GDPR, dog mess on the recreation grounds, TVP Action Day, Thames Travel T1 issues, Oxford to Cambridge Expressway, Footpath 8 Project, Village Hall car park bollard (10K Ctte), Charities & land registration, use of rat poison at the Mill Lane allotments, tennis, overhanging shrubbery at 36 Mill Lane, Light Aircraft flying opportunity,

<p>office broadband speeds, application to modify the Definitive Map, Community Assets, broken railing at the High Street, Mill Lane road sign.</p> <p>153. MATTERS ON HOLD: Community Service street cleaning, Local Council award.</p> <p><b>154. CELEBRATION OF KEN BATLEY MBE:</b> (a) The Ken Batley poetry competition will be open to all young people up to the age of 18 years. No entries had been received as yet. (b) The Celebration of Ken Batley will be held in the Village Hall, Saturday 15<sup>th</sup> September, 1pm-4pm, and will run in collaboration with the Youth Club Fun Day.</p> <p><b>155. COMMUNICATIONS COMMITTEE:</b> (a) Discussions took place regarding the LINK articles; Councillor vacancies, parking issues, and the NDP referendum. (b) A newsletter is to be drafted highlighting the NDP Referendum and the Celebration of Ken Batley.</p> <p><b>156. NEIGHBOURHOOD DEVELOPMENT PLAN:</b> Cllr. Nabb had provided a report:  (a) Results of the second public consultation had been placed online for public viewing.  (b) The Parish Council had been asked to fact-check the Examiners final report prior to it being put in the public domain. (c) A provisional date of the 22<sup>nd</sup> November had been set for the NDP referendum, subject to change. Current regular Village Hall hirers are to be moved to an alternative venue.</p> <p><b>157. LOCAL PLAN - PROPOSED DEVELOPMENT AT CHALGROVE AIRFIELD:</b>  Discussions took place regarding the public meeting held by Homes England and Carter Jonas on the 13<sup>th</sup> and 14<sup>th</sup> July. It was noted that the information provided at the event was inaccurate and that the comments made by Homes England felt aggressive.</p> <p><b>158. FLOOD ALLEVIATION &amp; EMERGENCY PLANNING:</b>  <u>Recreation Ground Bridge</u> A quotation had been received for the work required to the brook bank and a subsequent funding request had been made to the County Council. The County Council had responded to say that the work required was under their remit, as the bridge forms part of a public footpath, and therefore they would undertake an initial site and risk assessment.</p> <p><b>159. WORKS &amp; ORDERS:</b> Discussions took place regarding the works and orders.  <u>Completed</u> Clearance of the alleyway.  <u>Awaiting Completion</u> Tree works (groundsman), cutting of bushes at Argosy Close, bollard repair in the Village Hall car park, car park signage, Flemming Avenue bollards, Clavinova, Village Hall gutter repair, pressure washing of the gated area floor.  <u>Quotations Required</u> Assessment and repair of all benches, replacement of benches within the Memorial Garden, installation of outside tap at the Pavilion, shrubbery clearance behind 24 Chibnall Close, Project ViKToR, MUGA new surface, Emergency Plan container/concrete base/supplies, repainting of American War Memorial lettering, path repair adjacent to recreation ground, Village Hall brickwork repair, Village Hall manhole grip repair, Youth Centre light repairs, Youth Centre toilet fan repair, Post Office public notice board, High Street bus stop map etching.  <u>On Hold</u> French drain for flooded footpath next to recreation ground, updated Jubilee Walk tree plaque.</p> <p><b>CORRESPONDENCE:</b>  160. <u>The First Steps Hub</u>, formally the Children’s Centre, wrote to request a donation towards the running of the centres in Watlington and Chalgrove. Following a vote, a donation of £5000 was approved; proposed Cllr. Ace, seconded Cllr. Dudley, agreed by the majority.</p>	<p>(a) JM (b) JM</p> <p>(c) JM</p>
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<b>161. PLANS</b> (Parish Council decision only):		
P18/S1853/RM	Land East of Chalgrove (amended plans)	120 new swellings OBJECTION with comments
P18/S2882/FUL	Martin Baker Ltd Chalgrove Airfield	New single storey building APPROVED

**162. DECISION NOTICES FROM SODC:**

P18/S1400/O	Land at 31 Mill Lane	5 new dwellings REFUSED
P18/S1673/FUL	Land at 19 Church Lane	1 new dwelling REFUSED
P18/S2286/HH	36 Sixpenny Lane	Extension & alterations GRANTED
P18/S1433/FUL	Land at 6 Adeane Road	New farm building GRANTED
P18/S1253/FUL	Land at Hardings	Variation of planning application P17/S2367/FUL GRANTED

<b>163. MONTHLY POLICE REPORT:</b> No report provided.	
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**164. REPORT FROM THE DISTRICT COUNCILLOR:** Cllr. Turner gave a report on: (a) The demolition of the old District Council offices in Crowmarsh. (b) On-street parking enforcements. (c) Volunteering grants. (d) District Councillor grant scheme. (e) Oxford to Cambridge Expressway. (f) SODC Local Plan. (g) Council Tax fraud.

**165. REPORT FROM THE COUNTY COUNCILLOR:** Cllr. Harrod had provided a report on: (a) A new partnership between the Oxfordshire County Council and Cherwell District Council. (b) Oxfordshire's A-Level results. (c) The review of costs and liabilities following the Carillion collapse.

**166. REPORT FROM THE PLAY AREA INSPECTION OFFICERS:** The monthly assessment of equipment had been undertaken by the Clerk. Most areas are satisfactory.

**ACCOUNTS:**

167. Five cheques had been signed outside of meetings; 006407 – 006412.

**168. ACCOUNTS SANCTIONED FOR PAYMENT:**

006407	Water Resource Assoc. – flood risk assessment	£1194.00
006408	Viking – replacement cheque for 006401	£87.39
006409	Cancelled cheque	
006410	N. Kerridge – replacement cheque for 006375	£468.00
006412	Sage UK – Instant Payroll	£226.80
006418	N. Kerridge – youth work	£468.00
006419	B. Murphy – youth work	£130.00
006420	M. Law – gate caretaking	£100.00
006421	P. Hall – groundsman	£1200.00
006422	P. Hall – groundsman	£808.95
006423	Castle Water – water	£154.80
006424	TalkTalk Business – web hosting	£113.60
006425	T. Fisher – financial assistance	£475.00
006426	L. Nagy – Village Hall cleaning	£607.50

**ANY OTHER BUSINESS:**

169. Cllr Gray requested that the groundsman be asked to prioritise the Village Hall exterior when completing his Street Cleaning duties; agreed by all.	JM
170. Cllr. Ace reported a faulty street light on Brinkinfield Close. The matter is to be reported to the County Council.	JM
171. Cllr. Dudley reported overgrown shrubbery in the brook next to the Rupert Close steps. The matter is to be reported to Highways.	JM
172. Cllr. Dudley reported overgrown shrubbery on the High Street coming from the dwellings at Cromwell Close. The matter is to be reported to the resident concerned.	JM
173. Cllr. Turner noted that he will request that SOHA complete a brook clearance in front of their properties on the High Street.	DT
174. Cllr. Nixey noted the concerns from residents regarding the proposed demolition of The Acreage. It was clarified that the new flats would be offered to existing tenants in the first	

instance.

175. Cllr. Reed reported a sewage leak in Monument Road. The matter had already been reported to Thames Water.

176. Cllr. Reed reported a brook blockage. The matter had already been reported to the EA.

**Exclusion of the public:** *In view of the confidential nature of the business then transacted, it was advised in the public interest that the public be temporarily excluded and were instructed to withdraw.*

**177. HR COMMITTEE:** There had been no Committee meeting.

Financial Assistant Mr. Martin Burgess had accepted the offer of the position and start dates and training schedules are to be confirmed.

**Inclusion of the public:** *The public were no longer excluded.*

**DATES:**

20<sup>th</sup> September – Planning Committee – 7pm, James Martin Room

4<sup>th</sup> October – Parish Council Meeting, 7.30pm, James Martin Room

The meeting closed at 9.04pm

Signed: ..... Chairman