

Chalgrove
Neighbourhood Development Plan
Consultation Statement

Appendix C

Communication and Publicity

- Letter to 93 residents who expressed an interest in participating in the Plan at the launch meetings



2 November 2013

Dear xx

Chalgrove Neighbourhood Development Plan Update

Thank you for attending the launch meeting for the Chalgrove Neighbourhood Development Plan and thank you for expressing an interest in joining one of our Focus Groups.

We have now held 3 launch meetings which generated 550 comments and 92 volunteer forms, ranging from agreeing to be kept informed, delivering leaflets through to joining one of our Focus Groups.

We are continuing to work on the plan, analysing the feedback, meeting with other organisations such as South Oxfordshire District Council (SODC), Woodcote Neighbourhood Development Plan Committee and Oxford Rural Community Council (ORCC) to help put together a detailed process and project plan.

We are also, as we are obliged to do, contacting all local land owners to establish all available sites and to be confident that no area or landowner has been overlooked in the process. Once we have gathered or created all of this information we will be contacting you again in the New Year as the next step will be to initiate the Focus Groups.

In the meantime we will continue to keep the community informed of our progress with regular email updates and articles in the LINK. You will also see that we have published a NDP page on the Parish Council Website; this is a temporary measure whilst we are building our own web site.

Thank you once again for your interest.

Kind regards

Jacky Nabb
Chair Neighbourhood Development Plan



January 2014 - Letters to organisations, clubs and businesses

The Neighbourhood Development Plan Forum is writing to organisations, clubs and businesses within Chalgrove regarding our intention to produce a Neighbourhood Plan for Chalgrove. This is a community-led project for guiding the future development and regeneration of an area and can specify how new development should be designed and located, as well as including social, economic and environmental issues.

The Parish Council have registered with South Oxfordshire District Council (SODC) the intention to produce a Neighbourhood Plan in line with SODC Core Strategy, the plan protects the village from housing development which does not take into account the community views, requirements and issues. To date we have run 3 Neighbourhood Plan Launch meetings in June, July and September 2013 inviting the community to understand why we should proceed with a Neighbourhood Plan, start the consultation process and seek volunteers to contribute to the project.

The plan will cover the following focus areas:

- Chalgrove Housing Sites
- Chalgrove Housing Development / Future Proofing
- Chalgrove Infrastructure
- Living in Chalgrove

Where a town or parish council exists the plan must be led by this local government group. The evidence based plan will be produced in full consultation with the community in line with the SODC Core Strategy. Once complete the plan is reviewed by the district council and an independent inspector, and following a successful adoption by a community referendum, the plan will have statutory status and all planning applications reviewed against it.

As you see our Neighbourhood Plan affects us all and is important to all of us who live in Chalgrove, both now and for future generations.

The 3 launch meetings generated 550 comments and 92 volunteer forms, ranging from delivering leaflets through to joining one of our Focus Groups. Work continues as we meet with other organisations such as SODC, Woodcote Neighbourhood Development Plan Committee and Oxford Rural Community Council (ORCC) to help put together a detailed process and project plan.

We have also, as we are obliged to do, contacted all local land owners to establish all available sites and to be confident that no area or landowner has been overlooked in the process. The next step is to initiate the Focus Work Groups, volunteers from the community who will work with the Forum to research, consult, and provide recommendations.

We have published a Chalgrove Neighbourhood Development Plan (CNDP) section on the Parish Council website, whilst a full CNDP website is under development. We will continue to post information on this page until the full website is available. If anyone within your organisation, club or business would like to volunteer to help with establishing our CNDP plan please complete the volunteer form on the Parish Council website CNDP page.

It is also our intention to continue to inform the village of progress on our website, articles in LINK, leaflets, flyers, posters and community update meetings. We will also be issuing Neighbourhood Plan updates via email at timely intervals during the process, if you would like to receive these email

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updates please contact the Parish Clerk, Jo Donoghue, on info@chalgrove-parish.org.uk and state your name and email address. Your contact details will be confidential and only used for this purpose.

We understand that not all residents were able to attend the Launch meetings held last year and as the Neighbourhood Plan is such a very important project for the village we wanted to ensure we communicate the need and the progress of the plan to date.

We would be delighted to come along to talk to you to discuss the creation of the plan, timescale and overall 7. If you would like us to do so please contact Jo Donoghue on 01865 890432 or info@chalgrove-parish.org.uk and let her know a date over the next 6 weeks when you would be available. We look forward to hearing from you.

Yours sincerely

Jacky Nabb
Chair, Chalgrove Neighbourhood Development Plan

List of organisations letter sent to

Chalgrove Flood Alleviation Group	LINK - Parish Magazine
Chalgrove Guides/Brownies	Londis Store, Chalgrove Pharmacy, Newsagent, Posies and Presents
Chalgrove Health Walkers	Order of St John
Chalgrove Horticultural Society	Pavilion Play Group
Chalgrove Local History Group	Red Lion/The Lamb/The Crown
Chalgrove Men's Football Club	Royal Ancient Order of the Buffaloes
Chalgrove Methodist Church	St Mary's Church, Chalgrove
Chalgrove Netball Club	Chalgrove Communicating
Friends of Chalgrove School	The Brook Surgery, Chalgrove
Chalgrove Scouts/Beavers/Cubs	Chalgrove and Watlington Children's Centre
Chalgrove Scrabble Club	Chalgrove Women's Institute
Chalgrove Transport Service (CHATS)	Cleaner Chalgrove
Chalgrove Wildlife and Conservation Society	

Letter to those expressing desire to join a Focus Group



26 January 2014

Dear xx

Chalgrove NDP Focus Group

At the launch meeting of the Chalgrove Neighbourhood Development Plan you kindly expressed an interest in joining one of the following Focus Groups.

- Chalgrove Housing Sites
- Chalgrove Housing Development / Future Proofing
- Chalgrove Infrastructure
- Living in Chalgrove

The NDP cannot move forward without the help and support of our residents and we would like to invite you to join the Focus Group looking at **Housing Development, including Future Proofing**, and to ask you to attend a meeting on **February 25th at 8.00pm** in the Chalgrove Village Hall to discuss how we can take this forward.

The meeting will provide a general overview of what is involved and an opportunity to break off into your Focus Group, meet the other members and agree the next steps.

When looking at the format of each Focus Group we have taken into account the group you expressed an interest in and any additional comments you may have made. We have not included anyone within the Sites Focus Group where any of the proposed sites is adjacent to where they live.

Can I ask you to please confirm that you are happy to join this group and that you will be able to join us on the 25th?

If you have any questions or need any additional information please do not hesitate to contact me directly on jackynabb2@aol.com or via our Parish Clerk on info@chalgrove-parish.org.uk

Thank you

Kind regards

Jacky Nabb
Chalgrove NDP Forum

Launch of CNDP website April 2014



We are pleased to advise you that the Chalgrove Neighbourhood Development Plan website is now live and can be found on <http://chalgrovedp.co.uk/>

If after visiting the website you have any further questions or require more information please take advantage of the 'contact us' and 'comments' pages, and if you would like to volunteer to help out in any way please download the volunteer form or use the contact details on the site, we look forward to hearing from you, your views are important to us

Chalgrove Neighbourhood Development Forum
E mail info@chalgrovedp.co.uk

Coming Soon:
Chalgrove Neighbourhood Plan Questionnaire

Your Views

Your Village

Our Plan

Stand at the Chalgrove Village May Day Festival May 2014



Site Criteria consultation



Sites Criteria Consultancy - SATURDAY 17th May 2014

JohnHampdenHall10.00-12.00.

Our next step is to ask you about the criteria for reviewing the proposed sites that have been made available for development. To do this we will be holding an open meeting at the John Hampden Hall. It is here you will be able to review the sites that have been made available and tell us what you think should be considered as important for choosing each site.

Please make some time to come and give us your input.

It is a Neighbourhood Plan for your village and you have a say; we need your feedback.

Comments can also be made on the website, please visit to get more information:

www.chalgrovendp.co.uk

Available on website and in Parish Office



Missed the site criteria consultation? You can still give us your feedback

You can review the available sites and the site criteria here and tell us what you think should be considered as important for choosing each one.

Please select your 1st, 2nd and 3rd choice from the attached list of criteria and send them to us via the 'Have Your Say' Page or email us via the 'Contacts' Page. The criteria consultation form can be used as an attachment to your e mail

YOU CAN MAKE A DIFFERENCE
Deadline for comments is June 20th

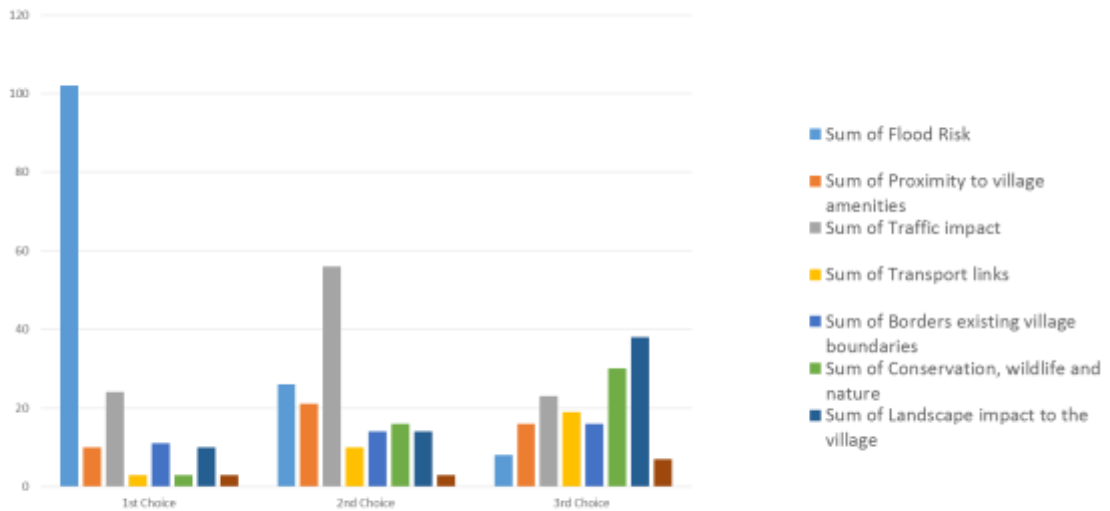
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Site consultation meeting feedback – this is what you said
Thank you to everyone who attended the site consultation meeting on 17th May to give us your views on what you think is the most important criteria to be considered for all proposed development sites. And our thanks also to those that could not attend but have sent their views via e mail, the web site or hard copy.

We had almost 170 completed forms and the graph below gives a breakdown for the first, second and third choice.

Each proposed site will be measured against the same set of criteria and your input is important to help shape that, so thank you again from the Chalgrove Neighbourhood Development team.



www.chalgrovendp.co.uk
info@chalgrovendp.co.uk

Find us on Facebook – Chalgrove Neighbourhood Development Plan

CNDP Questionnaire.



THE QUESTIONNAIRE IS COMING!!
WE WILL BE
DELIVERING EARLY SEPTEMBER &
COLLECTING WEEK COMMENCING 22 SEPTEMBER
PLEASE TAKE PART
IT'S TOTALLY CONFIDENTIAL
YOU REALLY CAN MAKE A DIFFERENCE!!
If you need any help please contact us:
E mail: info@chalgrovendp.co.uk
Telephone: Parish Clerk on 01865 890432

Letter to Developers Oct 2014



Dear

Chalgrove Neighbourhood Development Plan (CNDP)

With reference to the land that you have proposed for possible housing development in Chalgrove, the CNDP is in the process of evaluating these sites against established criteria and will be presenting these findings to the village.

This criteria was prioritised by the Chalgrove residents at a consultation in May, the criteria we are using and the results of the consultation are enclosed. The residents were asked to identify their first, second and third most important criteria. As you can see flooding risk scores highest in the first choice, traffic impact in the second choice and landscape impact in the third choice.

We are holding two open meetings for the residents of Chalgrove to provide a briefing on each site and to give them the opportunity to review the sites and identify their preferred options. These will be held on Saturday 8th November at 11:30am and Sunday 23rd November at 11:30am in the Chalgrove Village Hall. These meetings will be co-ordinated and managed by our Site Focus Group, headed up by the Chair Angela Ziemelis.

The housing questionnaire is currently being analysed and we are expecting to receive the report by the end of the year which will identify the type of homes, amenities and infrastructure the village wants.

We would like to invite you to present your site to the village at our meetings in November we do not imagine this would last any longer than 5 minutes. We will have one site presented at a time

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and after you have presented we would ask you to leave so that the residents can have free time to identify their preferences.

We do hope you will be able to take the time to present to the village at these briefings so please let us know if you are able to attend either both or one of them. If you are not able to attend we wondered if there is anything you would like us to present on your behalf?

Can I ask you to please respond to the Parish Clerk (contact details below) as to whether you are able to attend or if there is information you would like us to present on your behalf?

Kind Regards

Jacky Nabb
Chair, Chalgrove Neighbourhood Development Plan

Sit consultation November 2014



SITE CONSULTATION MEETING

Saturday 8 November 2014

and again on

Sunday 23 November 2014

**In the
VILLAGE HALL CHALGROVE**

**The meeting starts at 11.30 with a briefing on the work done so far
Followed by YOUR opportunity to consider the potential sites and let us know your preference**

Please come along for the 11.30 briefing

We look forward to seeing you there

YOU CAN MAKE A DIFFERENCE

Website: www.chalgrovendp.co.uk

e mail: info@chalgrovendp.co.uk



www.facebook.com/Chalgrove Neighbourhood Plan



Feb & March 2015

Site consultations

Thank you to those who attended the site consultation meetings in November, the information given at those meetings is available on the website. www.chalgrovedp.co.uk

Housing related issues – Public Meetings February 14th and again on March 1st

Please come along to the village hall on either Saturday 14th February or Sunday 1st March at 11.30 when the results of the Housing related issues questionnaire, which was analysed by the Oxfordshire Rural Community Council, will be available.

The Chalgrove Neighbourhood Development Plan is being developed in line with National Government and District Council Policies. The Parish Council and volunteers from the community are working alongside S.O.D.C to produce it. The final plan will be subject to an independent inspector’s examination before going to referendum, giving every resident of voting age the opportunity to vote for or against it.

Letter to landowners and developers Feb 2015

Dear Sirs

The Chalgrove Neighbourhood Development Plan (NDP) Steering Group are now at the stage of rationalising the number of sites offered to accommodate the 82 homes which have been allocated to Chalgrove within the SODC Core Strategy.

We have received details of proposals for some of the sites, but not all. If you wish to send us information on your proposals or extra information please do so by March 31st 2015 at the very latest. For example information on the number of homes you propose, the types and mix of homes, together with your proposals to alleviate flooding issues on the site and or impact on adjacent area properties.

The risk of flood is a great concern to the residents and is the main issue highlighted in the feedback we have received. Please note that the village hydrology report reference flooding issues is on the NDP website www.chalgrovedp.co.uk.

To help you in the information which you provide you are invited to a public meeting on either Saturday 14th February at 11.30am and/or Sunday 1st March at 11:30 am in Chalgrove Village Hall, Baronhurst Drive, Chalgrove, Oxford, Oxfordshire, OX44 7TE

At these meetings there will be a presentation of the results of the recent questionnaire, which will give you some information on the views of the village on the proposed development.

After March 31st we will start the process of selecting the final site/sites to be included in the plan which will go to the Village referendum later in the year. All information provided to us will be used to inform the site selection process.

We look forward to hearing from you.

Yours faithfully

Jacky Nabb

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Site Consultations Feb and March 2015



**Public Meetings
Results of Questionnaire
Housing related issues
FEBRUARY 14th
and again on
MARCH 1st
11.30 CHALGROVE VILLAGE HALL**

**Your input at this stage is vitally important
YOU CAN MAKE A DIFFERENCE!!**

www.chalgrovendp.co.uk
info@chalgrovendp.co.uk

Site consultation Jun 2015



**Sites Public Meeting
June 7th 2015 - 11.00am Chalgrove Village Hall**

Come along to review the sites which have been short listed for development. Your input is vital.

Details will be available on the web site for 2 weeks after the meeting for comment

www.chalgrovendp.co.uk

**If you have difficulties accessing this you can contact us by
e mail on info@chalgrovendp.co.uk or by telephoning the Parish Council Clerk on 01865 890432**

Electronic Survey via Survey Monkey closes on 22 June

JULY ISSUE 2016 Link Parish Magazine



Chalgrove Neighbourhood Development Plan

As a result of South Oxfordshire District Council's Local Plan 2032, we have been advised that the allocation for development in Chalgrove has increased from 82 to approximately 200 dwellings.

This will depend on the outcome of the site assessments, which will include the additional flood modelling which is being undertaken as a result of the EA revised flood map. This revised map covered only part of the village and the additional modelling is needed to ensure that all sites are measured against the same criteria.

The Chalgrove Neighbourhood Development Plan (NDP) has obtained funding towards the £10,900 cost of the additional modelling, and awaits receipt of the funds to initiate the flood modelling work.

SODC will be holding a public drop-in event from 3-7pm for the South Oxfordshire Local Plan preferred options on Friday 8th July at the Village Hall.

Public Meetings February and October 2016



UPDATE MEETING

SATURDAY

FEBRUARY 27TH

11.00am - 1.00pm

VILLAGE HALL

[www.chalgrovendp.co.uk /](http://www.chalgrovendp.co.uk/)
info@chalgrovendp.co.uk



**NDP Public
Drop in Meeting
Thursday
6th October
3pm - 8pm
Chalgrove Village
Hall**

View the revised
proposals from the two
NDP preferred options

Public meetings in March and May 2017



SEE THE DRAFT PLAN

POLICIES

DROP IN EVENT

SATURDAY

MARCH 18TH 2017

10.00am - 4.00pm

VILLAGE HALL

www.chalgrovendp.co.uk / info@chalgrovendp.co.uk



Draft Chalgrove NDP

Pre-submission consultation

Let us know what you think

The draft plan can be viewed on the Parish Council website

<http://www.chalgrove-parish.org.uk/NDP/CPCNDP.html>

View the plan at the village hall

Sunday 14th May 2017 11.00 am – 1.00 pm

See the plan

Let us have your views